

Village of Gowanda  
Board Meeting Minutes  
March 12, 2024

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustees Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, WWTP Supervisor Andy Carriero, Water Supervisor Kirk Trumpore, Code Enforcement George Poff, Jason Pickering

Public: John Girome, Theresa Girome, Jack Broyles

### **Agenda & Minutes**

**Motion 3-148**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the agenda for the March 12, 2024 board meeting. Motion carried.

**Motion 3-149**-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the minutes from the February 13, 2024 meeting. Motion carried.

### **Public Participation**

Jack Broyles-Schedule of rates for Code.

Phil Palen-thanked for the lights being fixed on South Water.

### **Mayor Updates**

- 2024-2024 Budget Hearing on 3/26 @ 5 PM.
- April 2024 Board Meeting moved to April 16<sup>th</sup> at 6PM.
- Village Elections at the Village Hall on 3/19 12-9 PM.
- NY Forward grant update-first meeting with the rep from Dept of State on 3/20. Details on forming a committee will be the topic.
- Big Trash Pick-up on 4/29
- Thatcher Brook update-call on 3/25-Corp is still looking at the cost of updated plan
- 3/1 Sewer incident-Slovenian Club has some sewer issues and had to close. The issue was resolved.
- Fire Installation Dinner on 3/9
- Legion Post turns 105 on 3/16

### **Correspondence**

- Cattaraugus County Legislature-Congratulations Resolution for NY Forward Grant

- Department of State-Congratulations on receiving NY Forward
- Cattaraugus County Legislature-Mayor Appointment to Thatcher Brook Task Force
- Congressman Langworthy secured \$1,250,000 for the WWTP Improvements in the fiscal year 2024

## **Official Business**

**Code**-George Poff, Jason Pickering

Building Permits issued 3, Business permits 2, Complaints filed 2, Violation notices sent 4.

## **Public Works**

**Sewer**-Andy Carriero

The WWTP Improvements bid was awarded last month.

**Motion 3-150**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to authorize the mayor to execute the WWTP Improvements construction agreements with STC Construction Company, BECC Electric and Quackenbush Company pending Village Attorney review of Insurance and Bond documents. Motion carried.

The grant for Consolidated Funding Application for the 2023 Water Quality Improvement Projects program was not funded.

**Clerk**-Danielle Wagner

**Motion 3-151**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Gowanda Free Methodist Church Easter Sunrise Service event at Gateway Park on 3/31 from 7-745am. Motion carried.

**Joint Activity**-Carol Sheibley

Co-ed Soccer Program will start Monday 4/29 6-7:30 pm at Gateway Park.

**Motion 3-152**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve Kathleen Jones and Lindsey Gable as co-ed soccer program assistants at \$25 per night. Motion carried.

**Legal**-Deb Chadsey not present

The Municipal Building Space Rental Agreement draft has been prepared and provided to the board for review in preparation for approval.

**Treasurer**-Traci Hopkins

The 2024-2025 draft #2 budget has been prepared. The Fire OSHA Requirements will be added to the draft before being sent to the State.

**Motion 3-153**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve 2024-2025 Budget draft #2 pending the changes to the fire budget. Motion carried.

Per the O & M Trust agreement.

**Motion 3-154**-Motion by Trustee Koch, seconded by Trustee Zimmermann to authorize the transfer

\$17,547.77 to the Peter Cooper O & M Trust for reimbursable expenses not to exceed \$26,910 pending EPA Approval. Motion carried.

The annual document filed with DOCCS for the operating and maintenance costs was provided to the board for approval.

**Motion 3-155**-Motion by Trustee Sisti, seconded by Trustee Koch to approve the authorization to submit the DOCCS updated Waste Water Collection and Treatment contribution rate effective 6/1/24 per audited financials for period 5/31/23. Motion carried.

The health insurance for the employees needs to be renewed.

**Motion 3-156**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the Health Insurance Renewal with Independent Health effective June 1, 2024. Motion carried.

**Motion 3-157**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the health reimbursement account with NOVA HRA Product Administration effective June 1, 2024. Motion carried.

A budget amendment needs to be done for the WWTP repair insurance funds.

**Motion 3-158**-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve budget amendment #5 for the 2023-2024 insurance proceeds for the roof repair. Motion carried.

Budget Modification #5 for the General Fund was provided to the board.

**Motion 3-159**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve Budget Modification #5 for the General fund. Motion carried.

Abstract bills to pay #10 was provided to the board for approval.

**Motion 3-160**-Motion by Trustee Koch, seconded by Trustee Sheibley to abstract for the General Fund \$23,515.03, Water \$13,179.07, Sewer \$48,894.31, and Capital Projects \$18,437.87. Motion carried.

### **Next Meeting**

The next meeting will be on April 16, 2024 at 6PM.

### **Adjournment**

**Motion 3-161**-Motion by Trustee Sisti, seconded by Trustee Sheibley to adjourn the meeting at 6:45 PM. Motion carried.

Respectfully Submitted  
Danielle Wagner  
Clerk