

Village of Gowanda  
Board Meeting Minutes  
December 12, 2023

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smtih at 6:00 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch (*arrived at 6:35*), Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey, WWTP Supervisor Andy Carriero, Highway Supervisor Adam Reid, OIC Ben Shields

Public: John Girome, Jack Broyles, Theresa Girome, Ruth Ann Rack

### **Agenda & Minutes**

**Motion 12-101**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the agenda for the December 12, 2023 board meeting. Motion carried 4-0.

**Motion 12-102**-Moton by Trustee Sisti, seconded by Trustee Sheibley to approve the minutes from the November 14, 2023 board meeting. Motion carried 4-0.

### **Public Participation**

John Girome-seeking reimbursement for an over grown Village Tree causing problems to his sewer line.

Jack Broyles-Sit on the tax review board, people being taxed for sheds, did some research on it. The Code form for building permit needs to be updated.

RuthAnn Rack-Rural Transit Service is desperately in need of volunteers.

### **Mayor Updates**

- Moment of Silence for Stem Wallace
- BOA Step 3 predevelopment and marketing award for \$180,000 for marketing
- Review of Projects and Funding for the Village
- Christmas in Gowanda was December 2<sup>nd</sup>
- Thank you, Aaron Markham, for the Christmas tree donation
- Seneca Nation Economic Development and Tourism meeting on 12/5
- April 2024 board meeting will be moved from April 9<sup>th</sup> to April 16<sup>th</sup>
- Merry Christmas and Happy 2024

### **Correspondence**

- United States Department of Commerce-response letter for SNI letter of support for grant.

## Official Business

### Highway-Adam Reid

The Village needs a new plow. The 2008 plow has cost roughly \$64,000 in repairs since June of 2021. The Village received 2 quotes one for a freightliner and one for a MAC. New builds for plow are 18-24 months out. The funding for the new plow has been researched with funds coming from CHIPS and the use of reserves the Village can pay cash.

### Sewer-Andy Carriero

The updated bond resolution for the WWTP Capital Project was provided to the board.

**Motion 12-103**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the WWTP capital Project updated Bond Resolution \$9,915,000 to include Phase I and Phase II as approved EFC Funding. Motion carried.

**Motion 12-104**-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the WWTP Capital Project updated type II SEQR. Motion carried.

### Water- Kirk Trumpore not in attendance

Legend Excavating was awarded the Point Peter Project bid, the agreement was provided to the board.

**Motion 12-105**-Motion by Trustee Koch, seconded by Trustee Sisti to authorize the mayor to execute the Point Peter Reservoir Repair construction agreement with Legend Excavating. Motion carried.

**Motion 12-106**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to authorize the mayor to execute the notice to proceed for the Point Peter Reservoir Project. Motion carried.

### Police-Ben Shields

**Motion 12-107**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve to hire Ross Olszewski as part time patrol officer. Motion carried.

**Motion 12-108**-Motion by Trustee Koch, seconded by Trustee Sisti to approve to hire Anthony Olszewski as part time patrol officer. Motion carried.

### Legal-Deb Chadsey

Deb will work on the schedule of rates for the code book

### Treasurer-Traci Hopkins

The Treasurer provided the board with the budget development timeline for 2024-2025.

Budget Modification request #5 for the General Fund and Sewer Fund was provided to the board.

**Motion 12-109**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve budget modification request #5. Motion carried.

Abstract bills to pay #7 was provided to the board for approval.

**Motion 12-110**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve abstract bills to pay for General \$27,337.55, Water \$6,019.35, Sewer \$28,157.79, Capital Projects \$1,392.00, and Community Development Special Projects \$21,247.50. Motion carried.

### **Next Meeting**

The next meeting for the Board of Trustees is January 9, 2024 at 6 PM.

### **Executive Session**

**Motion 12-111**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve to recess into Executive Session at 7:12 PM for Police Personnel Matters. Motion carried.

**Motion 12-112**-Motion by Trustee Koch, seconded by Trustee Zimmermann to adjourn Executive Session at 8:32PM. Motion carried.

### **Adjournment**

**Motion 12-113**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to adjourn the board meeting at 8:32 PM. Motion carried.

Respectfully Submitted  
Danielle Wagner  
Clerk