

Village of Gowanda  
Board Meeting Minutes  
November 14, 2023

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 p.m.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, WWTP Supervisor Andy Carriero, Highway Adam Reid, OIC Ben Shields

Public Present: No Public Present

### **Agenda & Minutes**

**Motion 11-85**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the agenda for the November 14, 2023 board meeting. Motion carried.

**Motion 11-86**-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the minutes from the October 10, 2023 board meeting. Motion carried.

### **Mayor Updates**

- Cattaraugus County Health Board Meeting on 10/11 & 11/15
- Thatcher Brook Task Force 10/12
- Village History with Alaina Kazmarek. The year book is turning 100
- NY Forward Grant interview on 10/17
- Point Peter pre-bid meeting was on 10/30
- Halloween was on 10/31
- Thatcher Brook update call on 11/6-waiting on the real estate portion
- Election Day 11/7-Mayor Smtih and his wife bought spaghetti dinners from the Kiwanis Club to the residents at Community Place.
- Veterans Day 11/11
- Christmas in Gowanda-one day event on 12/2
- Happy Thanksgiving

### **Correspondence**

- Erie County Zombie Initiative-top 10 priority list

### **Mayor/Board of Trustees**

The Village received a request for donation toward fireworks for Christmas in Gowanda from the Chamber.  
**Motion 11-87**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the donation request from the Gowanda Chamber up to \$1,000. Motion carried.

**Code Enforcement-*Jason and George not in attendance***

Code Enforcement would like to add a business permit fee to the schedule of rates for permit fees.

**Motion 11-88**-Motion by Trustee Koch, seconded by Trustee Sisti to approve the update to the permit schedule of fees to include the \$75.00 per business permit. Motion carried.

**Sewer-*Andy Carriero***

The Village was awarded the Bipartisan Infrastructure Law BIL Grant Eligibility for the WWTP Capital Project of 2.8 million.

**Water-*Kirk Trumpore not in attendance***

The Village received 4 bids for the Point Peter Reservoir Project. A recommendation for Legend Excavating LLC for \$3,187,830 for the project was prepared by GPI for the board.

**Motion 11-89**-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Point Peter Reservoir Project bid recommendation. Motion carried.

Water Hearing took place on 10/31 for the leak forgiveness.

**Motion 11-90**-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the water hearings recommendation for the leak forgiveness. Motion carried.

A Water Hearing took place on 11/6 for the leak forgiveness.

**Motion 11-91**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the water hearings recommendation for the leak forgiveness. Motion carried.

**Clerk-*Danielle Wagner***

Village 2023-2024 Tax Relevy totals was provided to the board for approval.

**Motion 11-92**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the 2023-2024 tax relevy for Cattaraugus County \$70,325.91 and Erie County \$48,265.03. Motion carried.

**Motion 11-93**-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the event application for Chirstopher Meyers Memorial Service at Chang Hu on 11/23 from 12-12:45 PM. Motion carried.

**Recreation-*Carol Sheibley***

Roller Skating at Academy Place will start Monday 11/27 from 6pm-7:30pm.

**Treasurer-*Traci Hopkins***

The Peter Cooper Site has a detailed operation and maintenance plan. There is an agreement in place with B & L that needs to be renewed. The funds are provided through the Peter Cooper Trust Fund.

**Motion 11-94**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve to renew the Peter Cooper Site Operation and Maintenance contract extension with B & L. Motion carried.

Through the Thatcher Brook Task Force the Village got funds for a 2<sup>nd</sup> trash rack. A site survey was completed for the trash rack which now needs a new location. Another survey will need to be completed.

**Motion 11-95**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the authorization to complete a 2<sup>nd</sup> site survey for development of another trash rack in Thatcher Brook. Motion carried.

The Village needs to do short-term borrowing to pay the contractors while waiting for reimbursement on the Point Peter Reservoir Project.

**Motion 11-96**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the authorization to amend the Point Peter Reservoir Bond resolution as prepared by Bond Counsel in preparation of future borrowing in 2024. Motion carried.

Budget Amendment #4 was provided to the board to account for additional revenue from earned higher interest rates. The offset will be to help pay off the parking lot debt by \$10,000.

**Motion 11-97**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve Budget Amendment #4. Motion carried.

Budget Modification #2 was prepared to move money around for the parking lot debt. \$100,000 from contingency and \$10,000 from police retirement.

**Motion 11-98**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve Budget Modification #2. Motion carried.

Abstract bills to pay #6 was provided to the board for approval.

**Motion 11-99**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve abstract bills to pay for General \$103,988.22, Water \$37,054.82, Sewer \$59,156.72, and Capital Projects \$77,743.03. Motion carried.

### **Next Meeting**

The next meeting will be December 12, 2023.

### **Adjournment**

**Motion 11-100**-Motion by Trustee Koch, seconded by Trustee Sisti to adjourn the meeting at 6:58 pm. Motion carried.

Respectfully Submitted  
Danielle Wagner  
Clerk