

Village of Gowanda
Board Meeting Minutes
September 12, 2023

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Absent: Trustee Paul Zimmermann

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, OIC Ben Shields, Highway Supervisor Adam Reid, WWTP Supervisor Andy Carriero, Water Supervisor Kirk Trumpore, Code Enforcement George Poff, Jason Pickering, Attorney Deb Chadsey *via telephone*

Public: Jack Broyles, Don and Theresa Girome

Agenda and Minutes

Motion 9-50-Motion by Trustee Sisti, seconded by Trustee Koch to approve the agenda for the September 12, 2023 board meeting. Motion carried

Motion 9-51-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the minutes from the August 8, 2023 board meeting. Motion carried.

Public Participation

Jack Broyles-wants to bring attention to the property in front of store fronts are not public sidewalks. People are driving over curbs to park on sidewalks.

Don Girome-thanked the board for the sidewalk replacements. Thinks they look great.

Mayor Updates

- Gowanda 175th Event on 8/11-8/13. Joe Giglio presented the mayor with a 175 certificate.
- Thatcher Brook Task Force Meeting on 8/10-working on a second trash rack.
- Thatcher Brook Flood Diversion Army Corp call on 8/14.
- Hill St. Channel Meeting on 8/22-representatives from the Army Corp came out to talk about the diversion channel.
- GCS Drug and Alcohol Awareness night on 8/23.
- Public Meeting for NY Forward on 8/31-The Village is applying for the NY Forward Grant. Some ideas at the public meeting are a restaurant in the old bank with it connecting to the theater, train station enhancements, an air b & b above Jesses, traffic pattern to turn left and the South Water light.

Correspondence

- Gowanda Historical Society --thank you for the contribution.
- Erie County Clerks Office-Revenue deficit in recording fees.
- Thatcher Brook Task Force Meeting minutes 8/10/23.

Official Business

Code-George Poff & Jason Pickering

Building permits-4, complaints filed-0, violations on patrol-8, violation notices sent-5, pending court-4.

Highway-Adam Reid

The fence replacement at the Municipal Hall quote was provided to the board using Local Fiscal Recovery funds.

Motion 9-52-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the authorization to enter into the municipal fence replacement agreement with B & B fence company at \$13,873.00. Motion carried.

A recommendation was made to the board to hire Steve Clareus as Motor Equipment Operator. Steve has lots of experience with heavy truck equipment operation, heavy truck repair, small engine repair.

Motion 9-53-Motion by Trustee Sheibley, seconded by Trustee Koch to appoint Steve Clareus as Motor Equipment Operator. Motion carried.

The Engineering Planning grant which was awarded in November, the Village went through a checklist with Environmental Facilities. That is completed. The grant will fund the development of the engineering report to identify sources of inflow and infiltration, evaluate alternatives and recommend improvements to the Waste Water collection system.

Motion 9-54-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the NYS Environmental Facilities Corporation Engineering Planning Grant Agreement. Motion carried.

Water-Kirk Trumpore

A water hearing leak forgiveness recommendation from 8/14 was provided to the board.

Motion 9-55-Motion by Trustee Sisti, seconded by Trustee Koch to approve the water hearing recommendation. Motion carried.

Clerk-Danielle Wagner

Motion 9-56-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Panther Prowl 5k event application for Gateway Park start & end of race on 9/24/23 from 9am-12pm. Motion carried.

Police-Ben Shields

Motion 9-57-Motion by Trustee Koch, seconded by Trustee Sisti to authorize to hire Michael Cash as a part time police officer who will complete all filed training & Requirements prior to a start date. Motion carried.

Motion 9-58-Motion by Trustee Koch, seconded by Trustee Sheibley to authorize to hire Steven Dombek as a part time police officer to assist with policy development, training maintenance and grant writing. Motion carried.

Treasurer-Traci Hopkins

The annual financial report was provided to the board during the work session.

Motion 9-59-Motion by Trustee Sheibley, seconded by Trustee Koch to accept the Annual Financial Report for period ending 5/31/23. Motion carried

Allocation of the remaining Local State and Fiscal Recovery Funds.

Motion9-60-Motion by Trustee Sisti, seconded by Trustee Koch to authorize to allocate \$39,000 of local fiscal recovery funds to develop project documents, drawing and bid for municipal building infrastructure repair. Motion carried.

Motion 9-61-Motion by Trustee Koch, seconded Trustee Sheibley to authorize to allocate \$13,873 of local fiscal recovery funds to replace the municipal building fence as quoted. Motion carried.

Motion 9-62-Motion by Trustee Sisti, seconded by Trustee Koch to authorize to allocate \$13,425 of local fiscal recovery funds to repair and replace street lighting poles as quoted. Motion carried.

Motion 9-63-Motion by Trustee Koch, seconded by Trustee Sheibley to authorize to allocate \$3,925 of local fiscal recovery funds to replace the v-plow for sidewalk snow removal as quoted. Motion carried.

Motion 9-64-Motion by Trustee Sheibley, seconded by Trustee Sisti to authorize to allocate \$2,400 of local fiscal recovery funds to purchase a tamper for highway street maintenance as quoted. Motion carried.

Motion 9-65-Motion by Trustee Koch, seconded Sisti to authorize to allocate \$7,606.98 of local fiscal recovery funds for tree maintenance as quoted. Motion carried.

Motion 9-66-Motion by Trustee Koch, seconded by Trustee Sisti to allocate \$5,215.36 of interest earned through local fiscal recovery funds through 7/31/23 for tree maintenance as quoted. Motion carried.

The Village needs to enter an agreement with Wendel for the shelf ready bid document for the municipal building repairs.

Motion 9-67-Motion by Trustee Koch, seconded by Trustee Sisti to authorize to enter into an agreement with Wendel to provide architectural documents, project scope and bid document for municipal building repairs. Motion carried.

The Village would like to apply to the NY Forward Grant. Having a professional company write the grant will help move it forward.

Motion 9-68-Motion by Koch, seconded by Trustee Sheibley to authorize to enter into an agreement with C & S to support the NY Forward grant application. Motion carried.

A budget amendment needs to be completed to allow for the local fiscal recovery funds.

Motion 9-69-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve Budget Amendment #1. Motion carried.

The bills to pay abstract was provided to the board for approval.

Motion 9-70-Motion by Trustee Koch, seconded by Trustee Sisti to approve the abstract bills to pay for the Community Development Special Projects \$178,654.41, Capital Projects \$59,866.51, General \$43,192.58, Sewer \$14,700.34, Water \$6,704.96. Motion carried.

Next Meeting

The next meeting for the Board of Trustees will be October 10, 2023 at 6 PM in Village Hall.

Adjourn

Motion 9-71-Motion by Trustee Sisti, seconded by Trustee Sheibley to adjourn the board meeting at 7:04 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk