

Village of Gowanda  
Board Meeting Minutes  
June 13, 2023

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wanger, Treasurer Traci Hopkins, Attorney Deb Chadsey, Highway Supervisor Adam Reid, WWTP Supervisor Andy Carriero, Water Supervisor Kirk Trumpore, Code George Poff, Jason Pickering

Public: Jack Broyles, Theresa Girome, Stacy Forthman

Mayor Smith offered a moment of silence to honor George Stark.

### **Agenda and Minutes**

**Motion 6-1**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the agenda for June 13, 2023 board meeting. Motion carried.

**Motion 6-2**-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the minutes from the May 9, 2023 board meeting. Motion carried.

### **Public Participation**

Jack Broyles-enjoyed the discussion on the fire fighters.

Stacy Forthman-disiplinary action against village employee for not responding to foil correctly

### **Mayor Updates**

- Visit from New York Secretary of State Robert Rodriguez on 6/13
- Thatcher Brook Flood Diversion Project update-call on 5/18,5/22,6/12-all the funding has been identified without having to borrow.
- Gowanda Prom and Coronation on 5/20
- Senior Class Night 5/25
- Rock the Moose dunk tank 6/3
- NYSEG and Meter Installation meeting 6/9-NYSEG will be installing smart meters
- Collins Conservation Club Eagle Scout
- NYS honoring Catt County Health Board on 6/15 at Holiday Valley for being the oldest Health Board
- Cattaraugus County Youth Speech at Holiday Valley
- Certificate of Brownfield Opportunity Area Official Designation
- Gowanda Varsity Softball Team State Champions

## Correspondence

- Department of State Brownfield Opportunity Area Designation with Village of Gowanda, Cattaraugus, and Erie Counties.
- New York and Lake Erie railroad letter of commitment to work with Village to repair tracks

## Official Business

Mayor/Board of Trustees

Agreement with Cattaraugus County for Thatcher Brook Mitigation for \$800,000.

**Motion 6-3**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the Cattaraugus County Thatcher Brook Flood Mitigation agreement. Motion carried.

**Code**-*George Poff, Jason Pickering*

Building permits-5, Business Permit application-1, complaints filed-2, violations on patrol-7, violation notices sent-9, pending court cases-4.

With all the code violations and court cases, legal representation for court may be necessary at some point. Code would like to be prepared for that should it be necessary. Asking for \$3,000 to be transferred from Contingency to Code line.

**Motion 6-4**-Motion by Trustee Koch, seconded by Trustee Sisti to approve the transfer of \$3,000 from contingency to the code line. Motion carried.

## Public Works

**Highway**-*Adam Reid*

Highway has been on working on moving back to their building on Industrial Pl. They are almost ready also looking to amend the code for vacant properties and village dump sites.

The Village bid out the sidewalk replacement project. Only one bid was received for \$374,000 which is too high for the funds that are available for the project. The Village will work with the contractor to reduce the scope of work and hope to bring the bid down.

**Motion 6-5**-Motion by Trustee Sisti, seconded by Trustee Koch to reject the sidewalk replacement project bid. Motion carried.

The Insurance company sent notification that a master battery disconnect is being required on all Village equipment to help prevent loss.

**Motion 6-6**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Highway Supervisor to research master Battery Disconnect switch and costs. Motion carried.

**Motion 6-7**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the Tree Removal of 8 trees and 3 stumps. Motion carried.

**Sewer**-*Andy Carriero*

The Board needs to accept the bids for Ferric Chloride and Chlorine.

**Motion 6-8**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the Ferric Chloride bid award to PVS Technology Inc. Motion carried.

**Motion 6-9**-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Chlorine bid award to JCI Jones Chemical. Motion carried.

**Water-Kirk Trumppore**

**Motion 6-10**-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the Town of Collins Water Service agreement for period January 1, 2024 to December 31, 2028. Motion carried.

**Clerk-Danielle Wagner**

**Motion 6-11**-Motion by Trustee Koch, seconded by Trustee Sisti to approve the event application for graduation party under 25 people at Gateway Park on 6/17/23 from 12-4 PM. Motion carried.

**Fire-Carol Sheibley**

The board had a work session to discuss the tax exemption for volunteer fighters. A public hearing will be set for July.

An application and release and waiver were created for filling of swimming pools per the fire departments request.

**Motion 6-12**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the pool filling and waiver application. Motion carried.

**Joint Activity/Recreation-Carol Sheibley**

Recreation received the Daniel & Flavia Gernatt Family Foundation Grant Award for garage door/overhead door at St Johns Park.

The Blue by U program is set to start sometime in July with 2 or 3 volunteers, some to be paid.

**Motion 6-13**-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Blue by U track program. Motion carried.

The summer recreation staff has been hired.

**Motion 6-14**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the summer recreation hires for 2023 as recommended by the rec commission. Motion carried.

**Legal-Deb Chadsey**

**Motion 6-15**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to set the public hearing for the property tax exemption for volunteer fire fighters for July 11, 2023 at 6:05 PM. Motion carried.

**Treasurer-Traci Hopkins**

An official authorization is needed if the board wishes to apply for the BOA Step 3 Grant Application through the CPA. The Village is encouraged to do so.

**Motion 6-16**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the authorization for the Village of Gowanda to apply for a BOA Step 3 Grant Application to the Department of State as part of the CFA due July 8, 2023. Motion carried.

Budget Modification #9 for the General, Water and Sewer fund was provided to the board for approval.

**Motion 6-17**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve budget modification request #9. Motion carried.

The abstract bills to pay #1 was provided to the board for approval.

**Motion 6-18**-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the abstract bills to pay #1 for General \$88,118.97, Water \$4,186.51, Sewer \$38,286.64, Capital Projects \$59,212.37, and Community Development Special Projects \$2,500. Motion carried.

### **Next Meeting**

The next meeting will be July 9, 2023 at 6:00 PM with the public hearing at 6:05 PM.

### **Adjournment**

**Motion 6-19**-Motion by Trustee Koch, seconded by Trustee Sisti to adjourn the board meeting at 7:16 PM. Motion carried.

Respectfully Submitted  
Danielle Wagner  
Clerk