

Village of Gowanda
Board Meeting Minutes
March 14, 2023

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, OIC Ben Shields, WWTP Supervisor Andy Carriero, Highway Supervisor Adam Reid, Water Supervisor Kirk Trumpore, Code-Jason Pickering & George Poff

Public: Jack Broyles, Teresa Girome, Stacy Forthman

Agenda and Minutes

Motion 3-170-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the agenda for 3/14/23 board meeting. Motion carried.

Motion 3-171-Motion by Trustee Sisti, seconded by Trustee Koch to approve the minutes from the February 14, 2023 board meeting. Motion carried.

Public Participation

Jack Broyles-Unlicensed vehicles, he met with Code, feels the meeting was good.

Mayor Updates

- BOA and EPA Environmental Assessment and Updates meeting 3/2.
- Cattaraugus County Health Board meeting 3/3.
- American Legion Post 409 Birthday #104.
- Gowanda Middle School Musical SpongeBob on 3/15 & 3/16 at 7:00
- Thatcher Brook Army Corp update call meeting on 3/20-hoping to have a date for the formal signing of the PPA on the next call meeting on 3/20.
- Village Elections on 3/21 12-9 PM at the Village Hall. Mayor and Two Trustees running.
- Budget Public Hearing and State of the Village on 3/28 at 5 PM.
- Hollywood Theater Movies-Top Gun and 2 Tickets to Paradise.
- Gowanda Ambulance Benefit at the Gowanda Moose 4/1, 7-10
- Executive Session-to discuss personnel-no voting will take place.

Correspondence

- American Public Works New York Chapter Award receipt for Cattaraugus Creekside Improvements March 23, 2023.

Official Business

Code-George Poff & Jason Pickering

Motion 3-172-Motion by Trustee Koch, seconded by Trustee Sisti to table the Property Maintenance Violation Policy. Motion carried.

Sewer-Andy Carriero

The WWTP heating needs to be updated.

Motion 3-173-Motion by Trustee Sheibley, seconded by Trustee Sisti to accept the heater quote from Creekside Service as quoted not to exceed \$8,620.00. Motion carried.

Motion 3-174-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to authorize the purchase and order of a 2023 Dodge Crew 2500 as allocated in the 2022-2023 Budget not to exceed \$53,532.00 per NYS Procurement Contract Bid quote. Motion carried.

Water-Kirk Trumppore

There was a water hearing on Monday 3/13/23.

Motion 3-175-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the water hearing recommendation for the leak forgiveness program. Motion carried.

Clerk-Danielle Wagner

There was a fire at 388 Buffalo St. because the house is considered abandoned Disaster Relief asked the Village to place their invoice on the property taxes. The County has guaranteed payment at relevy.

Motion 3-176-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Disaster Relief invoice of \$2,169.44 for the fire at 388 Buffalo St to be relevied to the 2023-2024 Property tax. Motion carried.

The board has concerns about the event application for a Juneteenth Festival being too big for St. Johns Park. Clarification is needed from event planner.

Motion 3-177-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to table the event application for the Juneteenth Festival at St. Johns Park until next meeting. Motion carried.

Motion 3-178-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Sunrise Service Event Application for Gateway Park on April 9th from 7 am-7:40 am. Motion carried.

Police-Ben Shields

The board allocated some of the Fiscal Recovery Funds to the Police Department.

Motion 3-179-Motion by Trustee Zimmermann, seconded by Trustee Sisti to authorize the purchase and order of a 2023 Dodge Durango using Local State and Fiscal Recovery Funds to be allocated in the 2023-2024 Budget when vehicle is ready for delivery not to exceed \$45,170 as quoted. Motion carried.

Motion 3-180-Motion by Trustee Koch, seconded by Trustee Sisti to accept the letter of resignation of Dennis Feldmann. Motion carried.

Disaster Coordinator-Carol Sheibley

The Emergency Operations Plan was revised.

Motion 3-181-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the revised Emergency Operations Plan. Motion carried.

Fire-Carol Sheibley

Motion 3-182-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Town of Collins Fire Protection Agreement renewal through 12/31/26. Motion carried.

Joint Activity-Carol Sheibley

Motion 3-183-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the Cattaraugus County Youth Bureau Funding of \$1,025.00 Award for 2022. Motion carried.

Treasurer-Traci Hopkins

Draft #2 of the 2023-2024 Tentative Budget is completed.

Motion 3-184-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the 2023-2024 Tentative Budget Draft #2. Motion carried.

12 sites have been identified by the BOA phase 1 and 2 Environmental Testing.

Motion 3-185-Motion by Trustee Koch, seconded by Trustee Sisti to approve the additional BOA Strategic Sites Environmental Testing under the EPA funded Grant. Motion carried.

Motion 3-186-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve authorization to work with consultant to apply for BOA Step 3 Funding Opportunities. Motion carried.

Every year the Village submits a letter to DOCCS with the operations and maintenance cost of the WWTP. A letter was drafted to DOCCS.

Motion 3-187-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the authorization to submit DOCCS updated Sewer contribution rate effective 6/1/23 per audited financials for period 5/31/2022. Motion carried.

The Village would like to switch health insurance carriers to help with the costs.

Motion 3-188-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Health Insurance renewal with Independent Health Effective June 1, 2023. Motion carried.

In addition to the health insurance employees receive the Health Reimbursement Account, because of the switch of carriers the HRA needs to switch to Independent Health.

Motion 3-189-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Health Reimbursement Account renewal with NOVA HRA Product Administration effective June 1, 2023. Motion carried.

The Village Hall is having infrastructure issues that needs to be addressed. The Treasurer is seeking approval to get a proposal from Wendel to prepare Engineering and Bidding documents necessary for the repairs.

Motion 3-190-Motion by Trustee Koch, second by Trustee Zimmermann to approve the authorization to seek a proposal from Wendel to prepare engineering and bidding documents for necessary municipal repairs. Motion carried.

Budget Modification for the General Fund, Water Fund and Sewer Fund was provided to the board.

Motion 3-191-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve budget modification request #6. Motion carried.

Abstract bills pay #10 was provided to the board.

Motion 3-192-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve abstract for the General Fund \$38,720.17, Water Fund \$5,952.77 and Sewer Fund \$20,617.87. Motion carried.

Next Meeting

The next meeting will be April 11, 2023 at 6 PM at the Village Hall.

Executive Session and Adjournment

Motion 3-193-Motion by Trustee Koch, seconded by Trustee Sisti to recess into Executive Session at 7:00 PM. Motion carried.

Motion 3-194-Motion by Trustee Sisti, seconded by Trustee Zimmermann to adjourn executive session at 7:44 PM. Motion carried.

Motion 3-195-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to adjourn the board meeting at 7:44 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk