

Village of Gowanda
Board Meeting Minutes
January 11, 2022

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Carol Sheibley, Trustee Peter Sisti, Trustee Wanda Koch-*via phone*

Absent: Trustee Paul Zimmermann

Employees Present: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey-*via phone*

Agenda and Minutes

Motion 12-161-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the agenda for January 11, 2022 board meeting. Motion carried.

Motion 12-162-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the minutes from the Regular Meeting December 14, 2021 and Special Meeting December 20, 2021. Motion carried.

Public Hearing-Mayor Smith called the public hearing open at 6:05 PM.

The purpose of the public hearing was for Point-of-sale inspections on vacant and abandoned properties.

No public comment was received.

Mayor Smith closed the public hearing at 6:08 PM.

Mayor Updates

- Covid Update-Due to the rising numbers in Covid cases the February meeting will be closed.
- Special Meeting-The special meeting was held on 12/20/21 for the Opting out of cannabis dispensaries and on-site consumption.
- Employee Staff Meeting-The January 20, 2022 meeting has been cancelled due to Covid and there shouldn't be any gathering. The meeting was to discuss chain of command and employee safety. Mayor Smith will speak to the department heads separately.
- Thatcher Brook Diversion-A call took place, with another one on the 24th.
- Happy 2022.

Correspondence

- Avangrid GRT Settlement Statement and Proceeds.

Clerk-Danielle Wanger

The board needs to approve the resolution designating the polling place and location for the March 15, 2022 elections for two Trustees.

Motion 12-163-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the Resolution Identifying Polling at the Village Hall and Hours 12 PM-9 PM on March 15, 2022. Motion carried.

Disaster Coordinator-*Nick Crassi not in attendance*

Motion 12-164-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the Resolution to adopt The Erie County Hazard Mitigation Plan. Motion carried.

Fire-*Carol Sheibley*

The Village needs to gather more information on the low to moderate income for the CDBG Covid Aid Grant Application for the Fire Department.

Legal-*Deb Chadsey*

The Code Inspection report for 15 Buffalo Street was provided to the board for approval.

Motion 12-165-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Code Inspection Report 15 Buffalo Street. Motion carried.

Attorney Chadsey is seeking approval to move forward with preparing draft local laws to regulate the sale and/or use of Marijuana-just being prepared in case a permissive referendum comes and it will also be in place should the board decide to allow it at some point. Another is for the point-of-sale inspections on vacant and abandoned properties.

Motion 12-166-Motion by Trustee Koch, seconded by Trustee Sheibley to authorize the Attorney to prepare draft local laws for review. Motion carried.

The Village needs to designate a FOIL Compliance Officer to be in charge of all FOIL requests. That person will be the Village Clerk.

Motion 12-167-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the Resolution to designate the FOIL Compliance Officer as the Village Clerk. Motion carried.

Treasurer-*Traci Hopkins*

Motion 12-168-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the 2022-2023 budget development timeline. Motion carried.

The Village was awarded an EPA Grant a while ago for the Phase 1 and Phase 2 identifying Brownfield sites within the Village. C & S was awarded that to provide assessments and other tasks. The agreement has been prepared and provided to the board for approval.

Motion 12-169-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Periodic Brownfield related Environmental Services Agreement with C & S Engineers. Motion carried.

Budget Modification Request # 5 for the General Fund was provided to the board.

Motion 12-170-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve Budget Modification #5 Motion carried.

Abstract bills to pay #8 was provided to the board for approval.

Motion 12-171-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the abstract bills to pay for the General Fund at \$21,885.04, Water Fund at \$2,878.13, Sewer Fund \$11,071.69 and the Community Development Special Projects at \$405.15. Motion carried.

Next Meeting

The next Village Board Meeting will be February 8, 2022 at 6 PM. The meeting will be closed to the public.

Adjournment

Motion 12-172-Motion by Trustee Koch, seconded by Trustee Sheibley to adjourn the board meeting at 6:44 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk