

Village of Gowanda
Board Meeting
January 12, 2021

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:01 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Wanda Koch, Trustee Carol Sheibley

Absent: Trustee Aaron Markham

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey *via telephone*

Mayor Smith offered a moment of Silence to honor Richard Stitzel. Trustee Sheibley offered a moment of silence to honor Shirley Troutman.

Covid update-An increase of 300+ new positive cases in Catt County from January 3rd-January 10th.

Agenda

Motion 1-117-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the agenda for the January 12, 2021 board meeting. Motion carried.

Mayor Updates

- Thatcher Brook PR video-Draft video has been completed. It is not for public release yet.
- 2021/2022 Village Budget Process- Mayor and Treasurer had a draft budget meeting on 12/14.
- **Motion 1-118**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the minutes from the December 8, 2020 board meeting. Motion carried.
- BOA Steering Committee Call via zoom on 12/16-Figuring out what areas to focus on.
- Mayor Smith officiated a marriage on New Years Eve at a private resident.
- Thatcher Brook conference call took place on 1/4.
- Mayor and Treasurer joined a small business grant discussion on 1/7.
- Happy New Year.
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Correspondence

- FEMA Letter Point Peter Time Extension to December 31, 2021 approval.
- NYS Corrections and Community Supervision notification: Gowanda Closure
- Erie County CDBG funding approval: \$150,000 grant for the business parking lot.

Official Business

Mayor/Board of Trustees

Motion 1-119-Motion by Trustee Sheibley, seconded by Trustee Koch to reappoint Anne Kilian as Village Representative/Liaison for the Gowanda Ambulance Board. For a 3-year term. Motion carried.

As part of the PESH corrective plan the Village needs to appoint competent persons.

Motion 1-120-Motion by Trustee Zimmermann, seconded by Trustee Koch to designate Mark Burr, Kirk Trumpore, Andy Carriero and Sam Lauer as competent persons to provide identification of potential employee safety hazards while provided authority to take corrective action. Motion carried.

Code-Liaison Wanda Koch

Motion 1-121-Motion by Trustee Zimmermann, seconded by Trustee Koch to appoint Jason Pickering to Building Inspector upon completion of training, which he has completed. Motion carried.

Sewer-Liaison Paul Zimmermann

For the roof repair at the waste water treatment plant because it's an old building a hazardous material testing and remediation specs will need to be done. Wendel recommends Stohl Environmental.

Motion 1-122-Motion by Trustee Koch seconded by Trustee Sheibley to approve Stohl Environmental to conduct Hazards Material Testing and Remediation required for the roof repair at the Waste Water Treatment Plant. Motion carried.

Water-Liaison Carol Sheibley

A quote has been provided to the board for an order for purchase of a 2021 Ford Transit Cargo Van to replace the 1986 Suburban as budgeted.

Motion 1-123-Motion by Trustee Koch, seconded by Trustee Sheibley to approve to order for purchase a 2021 Ford Transit Cargo Van as budgeted. Motion carried.

A request to award the revised engineering proposal for the Point Peter project to GPI as recommend by Village Engineer Mark Burr.

Motion 1-124-Motion by Trustee Sheibley, seconded by Trustee Koch to award the revised engineering proposal to GPI. Motion carried.

A water payment plan hearing was held on December 29, 2020.

Motion 1-125-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the water hearing minutes concerning the payment plan. Motion carried.

Clerk-Danielle Wagner

The Resolution designating offices to be filled has been provided to the board for approval. The elections will take place on March 16, 2021 from 12-9 at the Village Hall. One Mayor and two Trustees to be elected for two-year terms.

Motion 1-126-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the Election Resolution as stated. Motion carried.

As a requirement per NYS Retirement, a standard work resolution for a deputy clerk. The Village does not have a Deputy Clerk, NYS Retirement still requires it.

Motion 1-127-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the Deputy Clerk Standard work day. Motion carried.

Police-Liaison Wanda Koch

Motion 1-128-Motion by Trustee Koch, seconded by Trustee Sheibley to appoint Andrew Rechin as part time Patrolmen. Motion carried.

Motion 1-129-Motion by Trustee Zimmermann, seconded by Trustee Koch to appoint Evan Bonczar as part time patrolmen who will be attending the academy February 1st. Motion carried.

Fire-Carol Sheibley

Trustee Sheibley has requested that the Fire Department report be included into the minutes. The report is attached.

Legal-Deb Chadsey

The Village received the supplemental Draft Environmental Impact Statement from Dollar General project. The Village needs to review the revised document and comments made to the original document. After that the Village would accept the document and open the 30-day public comment period. Mark Burr, Wendel and the Village need time to review the document. The Village will not be prepared to accept this document until the February meeting due to scheduling.

Attorney Chadsey briefly talked about snowmobiles. NYS laws are no snowmobilers can access private property without permission of the property owner. Public right of way, snowmobilers have the right to cross public right of way. Snowmobilers can't use a public maintained crowd right of way as a means of getting from one place to another. They are not considered license on rode vehicles.

Treasurer-Traci Hopkins

2021 Stop DWI contract has been provided to the board for approval.

Motion 1-130-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the 2021 Stop DWI contract with Erie County. Motion carried.

Motion 1-131-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the 2021-2022 Budget Development Timeline. Motion carried.

Abstract bills to pay.

Motion 1-132-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the abstract bills to pay as follows General Fund at \$14237.77, Water Fund at \$7672.11, Sewer Fund \$7241.13 and Community Development Special Projects Fund at \$109.44

Next Meeting

The next meeting will be February 9, 2021 with a budget work session at 5:00.

Adjournment

Motion 1-133-Motion by Trustee Koch; seconded by Trustee Sheibley to adjourn the board meeting at 6:58 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk

DRAFT

From: stevedeputy5073@aol.com,
To: csheib@verizon.net,
Subject: Board Meeting
Date: Sun, Jan 10, 2021 12:02 pm

Hello carol,

Just wanted to give you some info for the Board meeting. Year End Report for 2020

Gowanda Fire responded to 136 calls for 2020

Training Hours:985.00 Total man hours with 36 Active Members

Little info on the District Wide Rope Team

Gowanda Fire is the lead agency for District 1. We have a total of 29 members between Gowanda and our mutual aid departments from District 1.

14 of those members just completed the Rescue Technician Basic Course in October 2020 that was hosted at Gowanda.

Course was 32 hours long.

Total of 448 man hours

1 member completed Rope Rescue Operations Course at Montour Falls:32 hours
This is the next level up from the Basic Course.

Total Training Man Hours for the Team was: 1,159 hours

We will be hosting the regional water and rope rescue tech teams again in 2021 for another 2 weekends.

April 10-11 Water rescue Training
October 2-3 Rope Rescue Training

The Regional Grant for Tech Rescue Teams from NYS Dept of Homeland Security was submitted on January 6th. If awarded the grant total was \$225,000. Erie County submitted on our behalf as we are part of the county tech team. There is a total of 12 entities in Erie County that make up the County Team on a mutual aid basis. Erie and Cattaraugus County submitted as regional Team, or otherwise the grant would only be \$75,000. So the money, if awarded will be used to purchase equipment for the department. Over the years, this grant has saved the Village Thousands of dollars in purchasing much needed equipment for our responses to Zoar Valley. We are also currently trying to acquire equipment still off the 2018 grant that was awarded to Erie County. We are just waiting on approval as this money was ear marked for confined space rescues. The grant was awarded, just waiting for our wish list to be filled. LOL.

Hope this helps out on what has been going on the past year. We still accomplished a lot of things given the Covid and restrictions keeping our members safe. We had Disaster Relief come in twice to sanitize and clean our trucks, equipment and hall to keep the virus out. Put many safety protocols in place. Hand sanitizer through out the hall and apparatus bays. Face coverings at calls, etc..

