

Village of Gowanda  
Board Meeting  
December 11, 2018

The Village of Gowanda Board of Trustees meeting was called into order by Mayor Smith at 6:03 PM at the Municipal Hall.

Present: Mayor David Smith  
Trustee Carol Sheibley  
Trustee Wanda Koch  
Trustee Paul Zimmermann  
Trustee Aaron Markham

Village Employees: Treasurer Traci Hopkins, Village Clerk Danielle Wagner, Village Attorney Deb Chadsey, Water Supervisor Kirk Trumpore, Highway Supervisor Gary Denea, Sewer Supervisor Andy Carriero

Public Present: Arnie Andolsek, Joann Waite, Jack Broyles, John Girome, Theresa Girome

Media Present: Dean Stressing, Gowanda Pennysaver, Phil Palen, Cable Channel 22

### **Executive Session**

The Village Board of Trustees had time after the work session to adjourn into Executive Session.

**Motion 12-135**- Approve to adjourn into Executive Session at 5:20 PM for the purpose of reviewing job descriptions and supervisor contracts. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 5-0.

**Motion 12-136**- Approve to adjourn the Executive Session at 5:52 PM. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.

### **Agenda Approval**

**Motion 12-137**- Approve the agenda for the December 11, 2018 Village Board Meeting. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 5-0.

### **Minutes**

**Motion 12-138**- Approve the minutes from the November 12, 2018. Motion made by Trustee Markham, seconded by Trustee Zimmermann. Motion carried 5-0.

### **Mayoral Updates**

- a. Healthy Community Alliance Grant Award

Healthy Community Alliance was awarded a Rural Health Network grant to make their building a rural hub and conference center.

- b. Town of Perrysburg Fire Protection Contract 2019 Renewal  
The Fire protection contract with the Town of Perrysburg for Prospect St district needs to be renewed for 2019.  
**Motion 12-139**- Approve the 2019 Fire Protection Contract Renewal. Motion made by Trustee Markham, seconded by Trustee Sheibley. Motion carried 5-0.
- c. Water Department Operator Thank You  
Tom Bullard from Camden Group wrote a letter to Ken Scheriebble expressing what a great job Kirk Trumpore has been doing in the Water Department. Mayor Smith shared that letter.
- d. Officer Randall Thank You  
John Bennett from Kids Escaping Drugs wrote a letter to Mayor Smith to commend Officer Randall for doing his job the correct way, it helped get an individual into a drug rehab program.
- e. Highway Department Thank You  
Mayor Smith thanked the highway dept for their work in getting the snow removed in preparation for The Christmas in Gowanda event.
- f. Hire Jake Hansen-Ivett as a Permanent Full Time Water Laborer  
**Motion 12-140**- Approve to hire Jake Hansen-Ivett as a Permanent Full Time Water Laborer effective December 12, 2018. Motion made by Trustee Zimmermann, seconded by Trustee Koch. Motion carried 5-0.
- g. Christmas in Gowanda  
Christmas in Gowanda took place on November 30 and December 1. Mayor Smith thanked Nick Crassi, The Gowanda Area Chamber of Commerce and all others involved.
- h. Snowflake Prince and Princess  
On November 29, 2018 Love Inc. held a snowflake prince and princess pageant. Mayor Smith had the honor of being the M.C. event.
- i. Army Corps Thatcher Brook Conference Call  
There was a conference call with the Army Corps on November 19 and December 10.
- j. Town of Persia Meeting  
November 27, 2018 Mayor Smith along with Trustee Sheibley had a meeting with The Town of Persia Supervisor John Walgus to discuss a possible Intermunicipal Water Agreement.
- k. Cattaraugus County Health Board Meeting

Mayor Smith attended the Cattaraugus County Health Board meeting on December 3, 2018.

l. Town of Perrysburg Water Meeting

A water meeting was held with Town of Perrysburg supervisor Jen Dabolt, Carol Sheibley, Tom Bullard from Camden and Kirk Trumpore on December 4, 2018.

m. Employee Recognition

Employee recognition will be on December 19, 2018. A catered lunch provided by Mayor Smith will be held for the employees.

n. Merry Christmas

Merry Christmas to all from Mayor Smith.

### **Correspondence**

- NYS office of State Comptroller sent an Audit letter to inform the Village that they will be conducting an audit on the Village.

### **Board Round Table**

Trustee Sheibley-expressed thanks to Kirk Trumpore and Gary Denea.

Trustee Koch-Christmas in Gowanda was a great event.

Trustee Zimmerman-Christmas in Gowanda makes a small community like Gowanda shine.

Trustee Markham-Thanked Gary Denea and the Highway Crew for getting the snow removed in time for the Christmas in Gowanda Event.

### **Official Business**

**Police-** Officer in Charge Dennis Feldman

Monthly report has been submitted to the board

Officer Feldman thanked Gary Denea for getting the no parking sign up on Erie and Park Streets.

Officer Feldman is seeking approval to purchase a light bar for the K-9 truck for \$425.00. The current light bar is old and no longer in regulation. The funds are available in the budget.

**Motion 12-141-** Approve the purchase of the light bar. Motion made by Trustee Koch, seconded by Trustee Markham. Motion carried 5-0.

**Code Enforcement-**Larry Green-not in attendance

Larry Green provided the board with a monthly report.

**Joint Activity**-Carol Sheibley/Aaron Markham

Olivia Bergman started on December 3, 2018 for the Roller Skating Program.

**Motion 12-142**- Approve to hire Olivia Bergman for Roller Skating. Motion made by Trustee Sheibley, seconded by Trustee Koch. Motion carried 5-0.

**Motion 12-143**- Approve to hire Carter Benton as a substitute for Roller Skating at \$12.50 per hour. Motion made by Trustee Koch, seconded by Trustee Markham. Motion carried 5-0.

**Legal**- Deb Chadsey

The DOCCS Wastewater Treatment Plant Improvement Contract that was approved by the Village was approved by the DOCC and is now awaiting State approval.

The Village does not have a site plan review process, under the local law there is a planning board who would do site plan reviews. The Board needs to appoint themselves as the reviewing agency.

**Motion 12-144**- Approve to name the Village of Gowanda Board as the reviewing agency for site plans. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.

Deb Chadsey recommends that the Village approve to put a charge on excess fees for site plan reviews that are submitted to the Village of Gowanda as per Village Law Section 31.28 of Chapter 31 Article 2.

**Motion 12-145**- Approve to charge excess fees for site plan review application submitted to the Village. Motion made by Trustee Zimmermann, seconded by Trustee Koch. Motion carried 5-0.

**Treasurer**- Traci Hopkins

Minimum wage will be increasing effective January 1, 2019. Treasurer Hopkins is seeking approval to make any wage adjustments that will be impacted by the increase.

**Motion 12-146**- Approve to apply the minimum wage increase effective January 1, 2019. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 5-0.

Treasurer Hopkins submitted a budget modification to the board. It is needed to cover the payment for the Cattaraugus County Soil & Water Contract.

**Motion 12-147**- Approve the budget modification. Motion made by Trustee Koch, seconded Trustee Markham. Motion carried 5-0.

The abstract bills to pay have been submitted to the board for approval.

**Motion 12-148**- Approve the abstract bills to pay as follows, General Fund \$28,755.15, Water Fund \$6,518.58, Sewer Fund \$17,331.90. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 5-0.

An additional abstract has been submitted from the Special Project Community Development Fund.

**Motion 12-149**- Approve the abstract from the Special Project Community Development Fund for \$22,819.59. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.

### **Public Works**

#### **Wastewater-Andy Carriero**

The DEC got a report of a possible sewage overflow going into Thatcher Brook, Andy sent a response to

the DEC. There was no indication of sewage overflowing into the creek. There is a broken valve that would allow you to overflow if needed. A plug has been placed in that valve.

The Collins Correctional Facility Sewer Usage Permit has been annually renewed by the Board for the last 2 years. The permit renewal for the 2018-2019 year has been overlooked.

**Motion 12-150**- Approve the Sewer Usage Permit retroactively to July 24, 2018. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.

#### **Water-Kirk Trumpore**

Kirk sent our proposals for the Sand Hill Water Leak.

The water department has been out replacing the snow markers on the fire hydrants that are in bad shape or missing. A fire hydrant on Hill St has been hit by a car and broke under the ground. It will need to be replaced. One bid was received for \$5,000.

### **Next Meeting**

The next Village Board Meeting will be on January 8, 2019 at 6 PM.

### **Adjournment**

**Motion 12-151**- Approve to adjourn the Village Board Meeting at 6:52 PM. Motion made by Trustee Markham, seconded by Trustee Koch.

Respectfully Submitted

Danielle Wagner

Village Clerk