

Village of Gowanda
Board Meeting
October 9, 2018

The Village of Gowanda Board of Trustees meeting was called into order by Mayor Smith at 6:04 PM at the municipal hall.

Present: Mayor David Smith
Trustee Sheibley
Trustee Koch
Trustee Zimmermann
Trustee Markham

Village Employees: Treasurer Traci Hopkins, Village Clerk, Danielle Wagner, Village Attorney Deb Chadsey

Media Present: Jo Ward, Observer, Dean Stresing, Pennysaver

Public Present: Arnie Andolsek, Joann Waite, Mike Hutchinson, Jill Smith, Mitch Martin, Ralph Honey, Jack Broyles, Deb Brown

Agenda Approval

Motion 10-87- Approve the agenda for the October 9, 2018 Village Board Meeting. Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 5-0.

Minutes

Motion 10-88- Approve the minutes from the September 11, 2018 Village Board Meeting. Motion made by Trustee Markham, seconded by Trustee Sheibley. Motion carried 5-0.

Motion 10-89- Approve the minutes from the Special Board Meeting on October 3, 2018. Motion made by Trustee Koch, seconded by Trustee Markham. Motion carried 5-0.

Public Participation

Mitch Martin from Senator Gallivans Office came to present Officer Dennis Feldman with a Resolution in honor of Police week.

Joann Waite has concerns about a property on Palmer St. operating a business out of their home without the proper permits.

Ralph Honey has concerns about a deteareating sidewalk on South Water St, speeders on South Water, drivers talking on their cell phones, and there are no speed limits signs posted from Palmer St to Commercial St.

Deb Brown wants an update on the Thatcher Brook diversion project, there was a lot of rain over the past weekend and the creek was pretty high.

Trustee Zimmermann gave an update on the Thatcher Brook Diversion Project.

Arnie Andolsek has concerns about lawns not being mowed on Chestnut St. and the fire hydrant on Sandhill that is in need of repairs. Mr. Andolsek thanked Larry Green for getting properties cleaned up.

Mayoral Updates

- a. Town of Collins Contract Renewal
The Intermunicipal Water Agreement with the Town of Collins needs to be renewed.
Motion 10-90- Approve the Intermunicipal Water Agreement with the Town of Collins for a period of 5 years. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 5-0.
- b. Town of Perrysburg Sewer Contract
The Town of Perrysburg has approved the sewer contract.
Motion 10-91- Approve the Town of Perrysburg Waste Water Treatment and Disposal Agreement for a period of 10 years. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.
- c. Joy Kuebler Landscape Architect Agreement
The contract is still being reviewed no vote will happen on the agreement until all parties are done reviewing and agree to the contract.
- d. Town of Perrysburg State of Emergency
The Town of Perrysburg has declared a State of Emergency; the road condition on Indian Hill Rd. is unsafe. A section of the road is closed and is down to one lane.

The regular board meeting is going to recess in order to hold the public hearing meeting for the CDBG.

Motion 10-92- Approve recessing the regular board meeting and entering into the public hearing at 6:30 PM. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 5-0.

Public Hearing

Trustee Sheibley asked if anyone had any recommendations for the CDBG. Trustee Sheibley recommends the Village apply for 5,600 square feet of sidewalk on Palmer St, improve the water clarity for residents on Palmer St, and install water lines from the South side of Palmer St to North side and to GARC Park, and replacing two 100 year old fire hydrants. Trustee Sheibley mentioned that this is the same grant application that the Village submitted last year and was not funded. Mike Hutchinson would like to see water at Gateway Park. Trustee Sheibley asked GARC for a letter of support. The deadline is October 29, 2018.

Motion 10-93 Approve to close the public hearing for the CDBG and return to the regular board meeting at 6:36 PM. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 5-0.

- e. Erie County STOP-DWI Contract 2017

Motion 10-94- Approve the Erie County STOP-DWI contract for 2017. Motion made by Trustee Zimmermann, seconded by Trustee Markham. Motion carried 5-0.

- f. Meeting with Collins Correctional Facility

On September 25, 2018 there was a meeting with Mayor Smith, Andy Burr and both superintendents from the Collins Correctional Facility to discuss an intermunicipal agreement to provide water services to the prisons.

- g. Rural Transit Service 2019-2020 CDBG Year

Motion 10-95- Approve to prioritize the CDBG projects as follows, #1 Palmer St #2 Rural Transit and #3 Hollywood Theater. Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 5-0.

Motion 10-96- Approve the Rural Transit Service for the 2019-2020 CDBG. Motion made by Trustee Sheibley, seconded by Trustee Markham. Motion carried 5-0.

- h. Rosary Rally for St. Joes Church Event Application

Motion 10-97- Approve the Rosary Rally Event Application for St Joes Church to take place on October 13, 2018 at Chang Hu Park. Motion made by Trustee Zimmermann, seconded by Trustee Markham. Motion carried 5-0.

- i. Christmas in Gowanda Event Application

Motion 10-98- Approve the Christmas in Gowanda Event Application to take place November 30-December 1, 2018. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 5-0.

- j. Walking the Road to Recovery Event Application

Motion 10-99- Approve the Walking the Road Recovery Event Application to take place on October 27, 2018. Motion made by Trustee Markham, seconded by Trustee Sheibley. Motion carried 5-0.

- k. Academy Place Article

There was a great article written on a long time Gowanda resident who now resides in the Academy Place Apartments.

- l. Halloween Trick or Treating

The Trick or Treating hours for the Village are set from 6 PM-8 PM.

- m. Community Spirit Parade

The Community Spirit Parade was held on September 25, 2018. Roughly 2,000 people in were in attendance. The Drum Corp had unfortunately cancelled on the day of the parade.

n. Special Meeting

On October 3, 2018 there was special meeting held by the Board of Trustees. The purpose of the meeting was to adjourn into executive session to discuss personnel/contract negotiation.

o. Fire Department Meeting

On October 13, 2018 Mayor Smith will attend a meeting at the fire hall to speak to young scouts who will be there to learn about the value of first responders.

Correspondence

- The Gowanda Chamber of Commerce has requested a donation to the fireworks for Christmas in Gowanda.
Motion 10-100- Approve the \$1,000.00 donation to the Gowanda Chamber of Commerce for the purpose of providing fireworks for Christmas in Gowanda on November 30, 2018. Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 5-0.
- The Village has received a thank you letter from a resident on Miller St thanking the Village for the paving that was done on Miller St.

Board Round Table

Trustee Zimmermann thanked all the parties involved for the getting the Intermunicipal Agreements done.

Trustee Koch reminded people who have complaints to fill out the proper complaints forms. She would also like Camden to look into flushing the sewer lines.

Trustee Sheibley mentioned that this week is National Fire Prevention Week also Senator Young will be visiting The Gowanda Fire Hall on October 23, 2018 at 11 AM. All are invited.

Official Business

Police- Officer in Charge Dennis Feldman

Officer Feldman provided the board with a monthly police report.

Mayor Smith swore in a new police officer Erik Harrington.

Motion 10-101- Approve to hire Erik Harrington as part time police officer effective October 9, 2018. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.

Code Enforcement- Larry Green

Larry Green provided the Board with the Code Enforcement monthly report.

Disaster Coordinator- Nick Crassi

Nick Crassi is trying to get things to move faster with repairing the reservoir.

Fire- Carol Sheibley/Paul Zimmermann/.Nick Crassi

Trustee Sheibley stated all the fire extinguishers within the Village have all been serviced. Nick Crassi mentioned the maintenance and inspection program on all the fire trucks and pumpers has been done.

Environment-Phil Palen not in attendance

Phil Palen has provided the board with a tree purchase quote

Motion 10-102- Approve the tree purchase. Motion made by Trustee Zimmermann, seconded by Trustee Markham. Motion carried 5-0.

Joint Activity-Carol Sheibley/Aaron Markham

Trustee Sheibley would like approval to hire Karen Speers effective December 1, 2018 for The Roller Skating Program.

Motion 10-103- Approve to hire Karen Speers effective December 1, 2018 for the Roller Skating Program at \$25 per session. Motion made by Trustee Koch, seconded by Trustee Markham. Motion carried 5-0.

October 22, 2018 from 6 PM – 7:30 PM will be ski sign ups in the Village Board Room.

Legal-Deb Chadsey

Deb Chadsey has provided the board with a resolution to extend the Camden contract.

**A RESOLUTION OF THE VILLAGE OF GOWANDA BOARD OF TRUSTEES TO
EXTEND CONSULTANT’S CONTRACT**

WHEREAS, the Village of Gowanda (the “Village”) has contracted with Camden Associates to provide support and management service to the Public Works Department groups; and

WHEREAS, the Camden contract will expire during the current; and

WHEREAS, the Water Department continues to be under staff due to medical leave of key employees and continues to need additional licensed operators to meet state law requirements; and

WHEREAS, the Village has determined to extend Camden’s contract to continue filling these needs

NOW, THEREFORE, BE IT:

RESOLVED, that the contract with Camden Associates shall be extended on a month-to-month basis; and be it further

RESOLVED, that the services so extended shall be limited to Water Department support and supervision; and be it further

RESLOVED, that Camden shall be paid Three Thousand Dollars (\$3,000) per month for such services; and be it further

RESOLVED, this Resolution shall take effect immediately; and be it further

RESOLVED, that copy of this Resolution be filed in the office of the Clerk of the Village of Gowanda

Motion 10-104- Approve the Resolution to extend The Camden Contract effective November 1, 2018. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 5-0.

The Village needs to adopt a Sexual Harassment policy as it is required by New York State. Treasurer Hopkins worked on a model policy for the Village. At the advice of the Village Attorney, the Village should also adopt to have any contractors who do work for the Village follow the Sexual Harassment Policy. The Village needs to appoint a person to handle any Sexual Harassment complaints.

Motion 10-105- Approve to adopt the Sexual Harassment Policy. Motion made by Trustee Markham, seconded by Trustee Zimmermann. Motion carried 5-0.

Motion 10-106- Approve to have any contractors the Village uses be subject to the Sexual Harassment Policy. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.

Motion 10-107- Approve to designate Treasurer Hopkins as the official complaint officer concerning sexual harassment in the Village, with Deb Chadsey as Treasurer Hopkins compliant officer. Motion made by Trustee Sheibley, seconded by Trustee Koch. Motion carried 5-0.

Treasurer-Traci Hopkins

Treasurer Hopkins has a budget transfer request and a budget amendment of the Water Fund due to the Villages Water contract with Perrysburg. The amendment amount is \$65,487.50.

Motion 10-108- Approve the budget transfer as requested. Motion made by Trustee Zimmermann, seconded by Trustee Markham. Motion carried 5-0.

Motion 10-109- Approve the budget amendment of the Water Fund. Motion made by Trustee Sheibley, seconded by Trustee Markham. Motion carried 5-0.

A letter from Homeland Security was received in regards to an over payment of FEMA funds that Village had received during the flood of 2009. The over payment was in the amount of \$3,412.50. The funds will come out of Community Develop Funds.

Motion 10-110—Approve to pay the overpayment of the FEMA funds. Motion made by Trustee Markham, seconded by Trustee Zimmermann. Motion carried 5-0.

The abstract bills to pay needs to be approved

Motion 10-111- Approve the abstract bills to pay as follows from the General Fund \$194,850.42, Water Fund \$12,030.65 and Sewer Fund \$24,231.86. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 5-0.

Public Works- Camden

There was a water hearing held on August 21, 2018.

Motion 10-111- Approve the water hearing minutes from August 21, 2018. Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 5-0.

The hiring of a winter laborer needs approval.

Motion 10-112- Approve hiring Gary Lauer for the winter laborer position as needed from November 1, 2018 – March 31, 2018 not to exceed \$10,000.00 Motion made by Trustee Markham, seconded by Trustee Sheibley. Motion carried 5-0.

The fire hydrant on Sandhill Rd is in need of some repairs. Camden is working on getting quotes for the repair work.

Next Meeting

The next Village Board Meeting will be held on November 13, 2018 at 6:00 PM.

Adjournment

Motion 10-113- Approve to adjourn the Village Board Meeting at 7:45 PM. Motion made by Trustee Markham, seconded by Trustee Koch. Motion carried 5-0.

Respectfully Submitted

Danielle Wagner

Village Clerk