

Village of Gowanda
Board Meeting
August 14, 2018
Minutes

The Village of Gowanda Board of Trustees meeting was called to order at 6:00 PM at the Municipal Hall.

Present: Mayor David Smith
Trustee Paul Zimmermann
Trustee Wanda Koch
Trustee Carol Sheibley

Absent: Trustee Aaron Markham

Village Employees: Treasurer Traci Hopkins, Village Clerk Danielle Wagner, Village Attorney Deb Chadsey, Disaster Coordinator Nick Crassi

Media Present: Observer, Phil Palen Cable Channel 22

Public Present: Legislator John Mills, Karen Howard, Jill Smith, Mike Hutchinson, Arnie Andolsek, Jack Broyles, Andy Burr, Alan Nephew

Agenda Approval

Motion 8-50- Approve the Agenda for the August 14, 2018 Village Board Meeting. Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 4-0.

Minutes

Motion 8-51- Approve the minutes from the July 10, 2018 Village Board Meeting. Motion made by Trustee Zimmermann, seconded by Trustee Sheibley. Motion carried 4-0.

Swear In

Mayor Smith swore in the two new Police Officers

Public Participation

Legislator John Mills gave an introduction of himself.

Karen Howard from Senator Patrick Gallivans Office said she will let the senator know all of the great things Gowanda is doing.

Mayoral Updates

- a. Town of Perrysburg Water Agreement

Motion 8-52- Approve the Town of Perrysburg Intermunicipal Water Agreement effective August 1, 2018. Motion made by Trustee Sheibley, seconded by Trustee Koch. Motion carried 4-0.

b. July 10 Executive Session Action

Mayor Smith apologized to the public and gave an update that there were some motions made during the Executive Session and the July 10, 2018.

c. Name Kirk Trumpore temporary Chief Water Operator

Motion 8-53- Approve Kirk Trumpore as The Temporary Chief Water Operator effective August 3, 2018. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 4-0.

d. Waterfront Design Consultant Award

The Waterfront Design project got a total of six bids; four out of the six were chosen for an interview by Mayor Smith, Wanda Koch, Traci Hopkins, Rob Szymanski Mike Hutchinson, Rob Gaylord and Mark Burr. It was decided to award the bid to Joy Kuebler Landscape Architect, PC.

Motion 8-54- Approve to accept the bid presented by Joy Kuebler for Waterfront Design upon successful completion of a mutually accepted agreement or contract. Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 4-0.

e. Gowanda Boosters Support

Gowanda Boosters Club is asking the Village to sponsor the return of the Buffalo Bill's Drum Corp for the Spirit Parade during Homecoming Weekend. There are some funds available in the Community Account.

Motion 8-55- Approve the donation of \$1,000.00 to the Gowanda Boosters Club for the Buffalo Bill's Drum Corp. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 4-0.

f. Vacant Land Purchase

An offer for a piece of vacant land that the Village owns came from Ample Acreage. It was requested by Mark Burr, Village Engineer, the Village does not entertain the offer.

g. GCS Board of Education Perpetual Use Agreement

Mayor Smith presented the Gowanda Central School Board with the Perpetual Use Agreement at the School Board Meeting on July 25, 2018. They will review the agreement and get back to the Village on their vote.

h. Annual Financial Report

The Annual Financial Report ending May 31, 2018 has been prepared.

Motion 8-56- Approve the Annual Financial Report ending May 31, 2018. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 4-0.

i. Code Inspection & Inspection Update

There were two Code Enforcement meetings on July 26, 2018 and August 2, 2018. Code Enforcer Larry Green spoke on his monthly report.

- j. Police Interviews
Interviews for Police Officers were held on July 30, 2018. Two Police Officers were chosen to be hired by the Village.
- k. Chamber Music in The Park
July 12, 2018 was the Chamber Music in the Park.
- l. WIC Picnic
July 14, 2018 there was a WIC picnic for community members who use the WIC services, Mayor Smith offered the opening prayer and cooked the hot dogs.
- m. GCS PR Village Tour
On July 23, 2018 Mayor Smith took a tour of the community with the Gowanda Central Schools Public Relations Person.
- n. Hollywood Happenings Meeting
Mayor Smith attended the Hollywood Happening Meeting on August 9, 2018 to talk about the future of the happenings.
- o. Cattaraugus County Health Board
There was a Cattaraugus County Health Board Meeting on August 10, 2018.
- p. Gernatt Meeting
August 14, 2018 there was a meeting with Gernatts to discuss the removal of a gravel bar from Cattaraugus creek, which Gernatts will be doing free of charge.
- q. Fall Festival Event Application
Motion 8-57- Approve the Fall Festival Application to take place on September 29, 2018. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 4-0.
- r. Troop 276 Hot Dog sale Event Application
Motion 8-58- Approve the Troop 276 Hot Dog Sale Event Application take place on August 28, 2018. Motion made by Trustee Zimmermann, seconded by Trustee Koch.
- s. Birthday Party Event Application
Motion 8-59- Approve the Birthday Party Event Application to take place at Gateway Park on August 23, 2018.

Board Round Table

Motion 8-60- Approve the Fire Inspection and maintenance proposal from Haier's Fire Extinguisher. Motion made by Trustee Zimmermann, seconded by Trustee Koch. Motion carried 4-0.

Official Business

Police-Officer in Charge Dennis Feldmann

Officer Feldmann provided the board with a monthly report.

On July 20, 2018 Officer Sean Hotnich and Officer Rich Cooper responded to a call that led to the confiscation of 580 marijuana plants along with 30 pounds of cut marijuana ready to be sold. Officer Feldman presented Officer Sean Hotnich (Officer Cooper not present) with a letter of commendation.

The police department would like to sell the Crown Victoria to the Gowanda Ambulance Department.

Motion 8-61- Approve to sell surplus 2011 Ford Crown Victoria VIN #2FABP7BV5BX120506 to Gowanda Ambulance for \$1,000.000 in current condition with existing installed equipment. Motion made by Trustee Zimmermann, seconded by Trustee Koch.

At last month's board meeting there was not an official motion made to accept the resignation of Mitchell Schultz. Motion carried 4-0.

Motion 8-62- Accept the resignation of Mitchell Schultz effective June 20, 2018. Motion made by Trustee Zimmermann, seconded by Trustee Koch. Motion carried 4-0.

A formal motion to hire the two officers who were sworn in as needed.

Motion 8-63- Approve to hire Mike Hontz as a part time Police Officer effective August 14, 2018. Motion made by Trustee Zimmermann, seconded by Trustee Koch. Motion carried 4-0.

Motion 8-64- Approve to hire Shannon Worner as a part time Police Officer effective August 14, 2018. Motion made by Trustee Sheibley, seconded by Trustee Koch. Motion carried 4-0.

The Rici Live System has been installed; it's used for finger printing, sex registry, process arrests and is also mandated by New York State.

Disaster Coordinator- Nick Crassi

Nick Crassi will send out a code red message to make residents aware of the roads that will be closed for repair.

Chris Baker from Cattaraugus County reached out to Nick Crassi to ask if the water rescue team could be available if needed to help assist with the flooding in Watkins Glen.

Fire- Nick Crassi/Carol Sheibley/Paul Zimmermann

The Hidi Community picnic date has been changed from August 29, 2018 to August 30, 2018. Trustee Sheibley is seeking approval for the fire department to receive a surplus of two benches and two garbage receptacles for the Fire Department Memorial Garden.

Motion 8-65- Approve the surplus of two benches and two trash receptacles for the Fire Department Memorial Garden. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 4-0.

Environment-Phil Palen

Phil Palen is trimming tress when he can.

Joint Activity-Carol Sheibley/Aaron Markham

The summer recreation program has concluded on August 11, 2018 with 70-100 kids there each day.

A \$5,000 recreation grant had been awarded by Senator Cathy Young.

Treasurer- Traci Hopkins

Treasurer Hopkins is looking for approval on the abstract bills to pay.

Motion 8-66- Approve the abstract bills to pay from the General Fund \$41,278.60, Water Fund \$12,988.59 and Sewer Fund \$36,403.79. Motion made by Trustee Zimmermann, seconded by Trustee Koch. Motion carried 4-0.

The annual software support contract with Williamson Law Book needs approval.

Motion 8-67- Approve the annual Williamson Law Book Water/Sewer Billing Support Contract effective 8/1/18-7/31/19. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 4-0.

The Village Hall would like to have a window replaced with funds from the building repair.

Motion 8-68- Approve the window replacement in the Village Hall at \$550.00. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 4-0.

Public Works- Camden Group

Camden has provided the board with the July monthly and daily report.

Camden also provided the board with a project plan through October 31, 2018.

The fire alarms in the sewer plant are not working. Johnson Controls provided a quote for the repairs totaling \$10,109.83.

Motion 8-69- Approve the fire alarm repairs at the Waste Water Treatment Plant from Johnson Controls. Motion made by Trustee Sheibley, seconded by Trustee Zimmermann. Motion carried 4-0.

The milling and paving plan has been completed by Gary Denea and will begin August 27, 2018.

There were two water hearing in July.

Motion 8-70- Approve the water hearing from July 26, 2018. Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 4-0.

Motion 8-71- Approve the water payment plan from July 26, 2018. Motion made by Trustee Sheibley, seconded by Trustee Koch. Motion carried 4-0.

Next Meeting

The next Village Board Meeting will be held on September 11, 2018 at 6:00 PM.

Executive Session

The board will be adjourning into executive session for a personal issue. No voting action will be taking place other than a vote to formally adjourn the meeting.

Motion 8-72- Approve adjourning into executive session at 7:55 PM. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 4-0.

Adjournment

Motion 8-73- Approve to adjourn the executive session of the board meeting at 8:51 PM.

Motion made by Trustee Koch, seconded by Trustee Zimmermann. Motion carried 4-0.

Motion 8-74- Approve to adjourn the Village Board Meeting at 8:51 PM. Motion made by Trustee Koch, seconded by Trustee Sheibley. Motion carried 4-0.

Respectfully Submitted
Danielle Wagner
Village Clerk