

**VILLAGE OF GOWANDA
BOARD MEETING
October 17, 2017
MINUTES**

The Village of Gowanda Board of Trustees meeting was called to order by Mayor David Smith at 6:00 p.m. at the Municipal Hall. The pledge of allegiance was recited.

Present: Mayor David Smith
Trustee Carol Sheibley
Trustee Wanda Koch
Trustee Paul Zimmerman

Excuse Aaron Markham

Village Employees: Village Clerk Danielle Wagner, Interim Village Clerk; Nancy Black, Treasurer; Traci Hopkins, Officer in Charge Dennis Feldman, Building Inspector Larry Green, Public Works Superintendent; Jason Opferbeck, Phil Palen,

Media Present: Phil Palen; Cable Channel 22, Gowanda Press

Public Present: Jack Broyles, Haley Broyles, Theresa Girome, John Girome, Pauline Girome, Becky Grudzien, Jim Grudzien

Reminder to the public at 6:30 pm there will be a recess from the regular board meeting To hold a public hearing for the Community Development Block Grant.

Mayor Smith thanks for rescheduling tonight's meeting because of voting and scheduling issues.

AGENDA APPROVAL

Motion 10-133 Motion by Trustee Koch, seconded by Trustee Sheibley to approve the agenda of the October 17, 2017 Village Board meeting. Motion carried 4-0.

MISSION STATEMENT

Mayor Smith read the Village Mission Statement

MINUTES

Motion 10-134 Motion to approve the minutes of the September 19, 2017 Village Board meeting. Motion by Trustee Sheibley, seconded by Trustee Zimmerman. Motion carried 4-0

PUBLIC PARTICIPATION

Mayor Smith invited the public to join the public participation portion of the meeting.

27 Jamestown St.

Jim and Becky Grudzien spoke on the plans for the 27 Jamestown St Property, will include renovating and updating, to make a sit down family style restaurant. Menu and hours of operation decisions have not been made yet. Mayor Smith thanked Becky and Jim for being passionate about having a business in Gowanda, also thanked Trustee Koch for being the liaison between them and the UDAG committee.

Welcome and best wishes from the Board of Trustees.

Motion 10-135 To approve the sale of 27 Jamestown St to Becky and Jim Grudzien for the purpose of a Family Style Restaurant was made by Trustee Sheibley, seconded by Trustee Koch. Motion carried 4-0

MAYORAL UPDATES**a. Downtown Revitalization Initiative Award**

On October 4, 2017 Gowanda was awarded 2.5 million dollars for the purpose of Downtown Revitalization. Mayor Smith thanks Heather McKeever who laid out some of the ground work, special thanks to Dick Klancer who got us labeled as a water front community. Thanks to the Hollywood Theatre, NY Lake Erie railroad and the Gowanda area Redevelopment Corporation, helped us move forward with our application. Thanks to Traci Hopkins and Andy Burr for helping Mayor Smith put together the application and sent it in.

A presentation with 19 Economics developers from across NY State was done. Andy Burr presented the micro/macro economics point of view for cost sustainability and utilization of grant funds for appropriate 503c nonprofit organizations. Traci Hopkins did a power point presentation with pictures and other opportunities for development. Gowanda is also receiving an award from Cattaraugus County for its extensive collaboration with Organizations in the County.

List of items requested revitalizing downtown, improving the access to the waterfront, improving the parking lot behind the businesses with better access, lighting and handicap parking. Once it's found out how the money will be awarded Mayor Smith will put together a Community Task Force to help.

b. Perrysburg Fire District Agreement.

Nothing new to add.

c. Complete Streets Opportunity

On September 25, 2017 met with the Complete Streets and opened preliminary discussion on making streets safer. Adding a roundabout to ease the traffic and ease the pedestrian's dangers. Looking into preliminarily, the possibility of using state funding from the DOT to create safer, smarter streets in Gowanda.

d. Business District Cameras

A discussion occurred with the Gowanda Area Chamber of Commerce on installing cameras. The chamber has \$1,014.00 they will give us with a commitment from the board that they will use towards the purchase of cameras. The board needs to have a discussion for a potential motion in November to whether or not we will look in that direction. Dennis Feldman added he did get one estimate for the zoom cameras and one for the high def, he personally sees no reason to get the zoom since no one will be sitting and monitoring those. The high def ones you can go back and review. The costs were very high; he will reach out to get more estimates. There is the possibility of asking the Town of Persia for help on it, since they can benefit from them also. The board gave Dennis the go ahead to explore those options and report back in November for a potential motion.

e. Christmas in Gowanda Fireworks Contribution

The chamber of Commerce has asked for \$1,000 towards fireworks.

Motion 10-136 To support \$1,000 to go toward the Community Fireworks, for the Christmas in Gowanda 2017, this will come from Community Account which has a balance of \$5,278.46. Motioned by Trustee Koch, seconded by Trustee Zimmerman. Motion carried 4-0

f. New office hours

Village Employees are now hourly, at the advice of the Village attorney. It was discussed that since there was a traffic study done and Friday afternoons were the lightest. Closing the office at noon on Fridays, to keep the office staff under 40 hours a week and not pay overtime. Starting on October 20, 2017.

g. Solicitor Permit for Lemonade Stand on 10/6 & 10/7

Permit requested from one elementary and 2 middle school students to sell lemonade on Columbus Day weekend at Hills Field. Retroactive approved it because of not having a meeting until the 17th.

Motion 10-137 To approve the permit to sell lemonade
Motion made by Trustee Koch, seconded by Trustee Sheibley.
Motion carried 4-0

h. 2 hour Business Parking

Discussing with a potential motion in November. It was requested by businesses along West Main St that the Village consider 2 hour parking along West Main St to have easier access to the businesses. Trustee Koch asked if this would be during certain times, with no overnight parking allowed in the winter, but could they in the summer with people living above these businesses. Trustee Sheibley asked if this would require signage. Mayor Smith said it would. We would need to hold a public hearing. Jason Opferbeck suggested maybe doing it for the hours that the businesses are open. He will look into some options. Mayor Smith asked if anyone from the public had anything to say on this, Jack Broyles mentioned that years ago there used to be parking meters and mentioned the cost of all the signs.

Motion 10-138 To recess into the CDBG public hearing.
Motion carried by Trustee Zimmerman Seconded by Trustee Sheibley. Motion carried 4-0

Public hearing for the CDBG Discussion

Mayor Smith thanked Trustee Sheibley for her work on the grant.

Trustee Sheibley prepared the grant on behalf of the Village with the assistance of The Village Engineer, Deputy Clerk, Public Works Superintendent, and the Village Treasurer.

Trustee Sheibley explained that her proposal is to submit the grant for Palmer St, GARC Park access and water improvements. The past 3 years there has been a Turbidity problem on Palmer St. The grant, if funded, will abate that issue along with 5,600 square feet of sidewalk on Palmer St and two water lines to GARC Park. The cost would be \$105,187.50. If we're lucky we could get \$100,000.

Jason Opferbeck added the homes in that area the water in the lines does not circulate enough, so those residents get water that sits in the lines longer than the rest of the Village. This would include something to help re-circulate the water in those lines and also moving water in the park will help keep the water fresher. It's a concern for those residents. The water runs 24 hours, 7 days to help remedy it. There a cost to us as it exists now and a nuisance to those residents. Jason thinks it would be a really good project to see thru.

Trustee Sheibley mentioned there are two letters of support, one from the NY Lake Erie Railroad and one from the Gowanda Area Redevelopment Corporation.

Trustee Koch asked if this would include the sidewalks too.

Trustee Sheibley mentioned it would run about 276 blocks on down Palmer St. Jason agreed that it would run down Palmer St and then gain access to the park.

Jack Broyles asked if the sidewalks would run along where the old glue factory was. Trustee Sheibley said no, it would be in the vicinity of the railroad station up to Broadway and then cross down to the park.

Mayor Smith if anyone else from the public had anything to add.

Motion 10-139 To close the Public Hearing for the Community Development Block Grant
Motion by Trustee Koch, seconded by Trustee Sheibley, Motion carried 4-0.

Motion 10-140 Motion for #1 Priority to be the Palmer Street Water Infrastructure/GARC
Park/Palmer Street Sidewalk and #2 Priority to be the Rural Transit Service
Motion by Trustee Sheibley, seconded by Trustee Zimmerman,
Motion Carried 4-0.

Motion 10-141 To Re-enter The Regular Session for October 17, 2017.
Motion by Trustee Sheibley, seconded by Trustee Koch, Motion Carried 4-0

i. Camden Consulting Ken Scherrieble

Ken Scherrieble will be starting November 1, 2017 in the Village of Gowanda

j. Mentoring Program

About 28 folks involved from the school, Adults are paired up with students, who have been identified by staff that may need special Connection time, with an adult. The mentoring program has been great.

k. Youth Group

Meets at Tim Horton's every Thursday morning at 6:30 am. There are about 18 members.

l. Gowanda Fall Fest

Gowanda Fall Fest was a nice success. The scarecrows were beautiful. Thanks to Bill Peglowski for all the work he did.

m. Gowanda Spirit Parade

The parade was held on October 12, 2017. It was fantastic. Mayor Smith on behalf of the Village was chosen by the Sports Booster Club for the Gowanda School to be the M.C.

n. Welcome New Clerk Danielle

Thanks to our new clerk Danielle.

Correspondence

- a. Department of Transportation approved to improve the school signage on Aldrich St. It will be the purchase of electronic signage that indicates the speed and the speed will drop down to 25mph. The sign will be purchased by the Healthy Community Alliance, installed by the Village of Gowanda and maintained by the Gowanda Central School District.
- b. Inclusion Recognition Ceremony will be held on October 18, 2017, the Village is going.

Board Round Table

- a. Persia Water/Sewer District Agreement
Carol Sheibley delivered to Persia. Persia is still reviewing.

Official Business

Police- Officer in Charge Dennis Feldmann

Office in Charge Feldmann reported 310 calls of service for the month of September. He reported that Patrolman Milks will be attending Commercial Vehicle training in the beginning of November.

Continuing projects include the new booking system that is being implemented by the Department of Justice Services.

This weekend October 21, 2017, there is extra patrol on for the following activities Chicago Tribute at the Hollywood Theatre and Marty Hastie benefit at the Slovenian Club,

Code Enforcement- Larry Green

The Village received \$250.80 in Building permit fees.

The Zoning Board approved a Special Use Permit on September 26, to Heather Mohawk to Operate a Day Care Center at 68 Allen St.

Issued at Certificate of Occupancy to the Zoar Valley Clinic on, which opened on October 4, 2017.

Certificate of Demolition to Joe Vogtli for 28 Jamestown St Building that came down without incident.

The department has successfully reduced property maintenance fees from approximately \$2500.00 for the year 2016 to \$450.00 with the goal of zero deficits by the end of the year.

Thank You to Gary Denea for assisting.

Larry reported that he has been contacted by the attorney representing the owner of 1 Buffalo St regarding the demolition of the fire damaged garage on the property, the owner has been in contact with the company that razed 28 Jamestown St.

One complaint has been received since the last meeting and it is being addressed.

Signage was received from Cattaraugus County Sign Shop for abandoned buildings and leash and clean up after your dog. Three signs will be in Creekside Park and one at St. Johns Park. Code will move forward with two properties in the Village. PNC Bank has been in contact regarding the barn visible from Perry St. They are awaiting bids to raze the building.

Disaster Coordinator- Nick Crassi

Nick Crassi was not present.

Fire- Nick Crassi/Carol Sheibley/Paul Zimmerman

Carol mentioned that she attended the Fire Corporation meeting and was delegated to come to the board and ask that the hours be set for the Trick or Treating for Halloween. The fire department has a parade with Cider and Donuts for the kids.

The board has set the hours for 5:30pm-8pm.

Carol will make sure she passes the information along to the fire Department.

Village Engineer-Mark Burr

Mark Burr was not present

Environment- Phil Palen

Phil reported that due to the storms on Labor Day and the other tree work that was done, it's been decided to defer the Fall Planting until the spring, so we don't go over budget.

There are a couple trees on N Water St that need to come down before the Hollywood Happenings next year.

He thanked DPW for being quick on picking up all the limbs that have come down during the wind storms.

UDAG-Wanda Koch

No update.

Joint Activity/Recreation-Carol Sheibley

Motion 10-142-To Approve a Men's Basketball Program for ages 16 and up with a \$2.00 fee At the Academy Place starting on November 14, 2017. Motion made by Trustee Koch, seconded by Trustee Zimmerman. Motion carried 4-0.

Carol mentioned the Soccer Program was successful. They averaged 30-35 people each Sunday. Ski Program sign ups are being held on October 24, 2017 in the Village Board room from 6pm-7:30 pm. It's for all students grade 5-12. Takes place at Holiday Valley and the Gowanda School provides transportation. There was also a donation by the American Legion of \$1,000 to offset some of the busing cost.

Attorney- Deb Chadsey

Deb was not present

Treasurer Report- Traci Hopkins

Treasurer Hopkins included an abstract of unpaid bills to the Board for approval.

Motion 10-143 Motion made by Trustee Sheibley, Seconded by Trustee Zimmerman, to approve the bills from the abstracts dated October, 13, 2017 as follows,

General Fund	\$26,419.88
Water Fund	\$2,199.73
Sewer Fund	\$22,746.77
Project BAN Fund	\$172,221.36
Total	\$ 223,587.74

Motion carried 4-0.

Treasurer Hopkins highlighted a few items.

Treasurer Hopkins is looking for approval to fix the windows in the office.

Motion 10-144 To approve the purchase of the windows for replacement in the office. Motion made by Trustee Zimmerman, seconded by Trustee Koch, Motion carried 4-0.

Public Works- Jason Opferbeck

Jason need the board to declare a 2004 International Dump Truck, a 2002 Elgin Pelican Street Sweeper and a pair of JD 14" Skid Steer Tracks as surplus before they can be sold.

Motion 10-145 To declare said items as surplus so the village can profit it from them in some Way. Motion made by Trustee Koch, seconded by Trustee Sheibley, motion

Jason reported that the price from the auction for the 2004 Dump Truck is \$10,100.00 and the Skid Steer Tracks is \$610.00

Motion 10-146 To approve the sale the Dump Truck at \$10,100 and the Skid Steer Tracks at

\$610. Motion made by Trustee Koch, seconded by Trustee Zimmerman Motion carried 4-0.

Bids came in for the 2002 Elgin Pelican Street Sweeper the highest being \$2,025, Jason explained that the finance committee was hoping for more money. At Auctions International if a bid is refused, they ask for the lowest number we'd accept and take that number to the highest bidder and offer them to chance to purchase at that price.

The finance committee is looking for approval to place a minimum of \$5,000 on the 2002 Elgin Pelican Sweeper and see if it's accepted and not to accept the \$2,025.

Mayor Smith asked if we can wait until there is a substantial bid and bring that number back to the board at the next meeting, to which Jason replied, that they're not going to want to wait the 30 days for it. He mentioned he'd like to sell it for the \$5,000 and if not then it can put back out for bid again.

Motion 10-147 To approve the sale of the 2002 Elgin Pelican Street Sweeper at \$5,000 should That bid come in. Motion made by Trustee Sheibley, seconded by Trustee Koch Motion carried 4-0.

The bids came in for the new Skid Steer Track Loader.

Jason is looking for approval to accept a bid from Baschmann, They had the lowest bid at \$43,000. This was at the approval of the finance committee and it's in the budget.

Motion 10-148 To approve the purchase of the new Skid Steer Street loader from Baschmann For \$43,000. Motion made by trustee Sheibley, seconded by Trustee Zimmerman Motion carried 4-0.

Will be declaring the old Skid Steer as surplus as soon as we get the new one.

Jason talked about the water treatment plant filters. They have been shutting down slowly, switched the filters around in the plant through the well filtration system. Trying to locate the problem involves removing the material from the sand filtration; unfortunately with looking for the problem and fixing it, it requires taking out the media, once that is done you cannot put the same media back in. The media is 26 years old, the life span is only 20 years. Looking into the cost of replacing the Medias. He will keep the board informed. Can repair one at a time. There are some reserves set aside for this.

He reported that water bills went out and the billing went well. Had some issues with Williamson Law Books. One of the reports not running correctly is the unpaid water bills in the Village, from the first quarter until now there is approximately \$50,000 in unpaid water bills. The water law states that if people are a quarter late we can shut the water off. Shut off notices will be sent out to residents once Williamson Law is updated.

Phil Palen thanked Jason for installing the Thomas Jefferson Park Plaque on South Water Street.

Next Meeting

Next Meeting will be on Tuesday November 17, 2017 at 6:00 pm

Executive Session

Mayor Smith announced that an Executive Session will be held and there will be no voting or actions held after. The Executive Session is for a personal matter.

Motion 10-149 To recess into the Executive Session.

Motion made by Trustee Koch, seconded by Trustee Zimmerman, motion carried 4-0.

Adjournment

Motion 9-150 To Adjourn the Executive Session Board Meeting at 7:55pm. Motion made by Trustee Koch, seconded by Trustee Zimmerman. Motion carried 4-0.

Respectfully Submitted,

Danielle Wagner