

**SPECIAL VILLAGE BOARD MEETING
NOVEMBER 29, 2016**

The Special Village Board of Trustees meeting was called to order by Mayor Heather McKeever at 6:00 p.m. at the Municipal Hall. The pledge of allegiance was recited.

Present: Mayor Heather McKeever
Trustee Carol Sheibley
Trustee Aaron Markham
Trustee Paul Zimmermann
Trustee Wanda Koch

Village Employees: Village Clerk Kathy Mohawk, Public Works Superintendent Jason Opferbeck, Village Attorney Deb Chadsey

Public Present: Traci Hopkins, John Walgus, Phil Palen, Bob Dingman

Motion 182-16. Motion by Trustee Markham, seconded by Trustee Koch to approve the minutes of the November 15, 2016 Village Board meeting as presented. Motion carried 5-0.

Mayor McKeever indicated she had not set aside a portion for Public Participation but John Walgus was present to discuss the importance of high speed internet service to the Town of Persia. He advised that the Town received a \$20,000 grant through DFT to bring high-speed internet into the Village through the library to the Town of Persia Hall. This is Phase I of the project. The Town is looking for Phase II to go south to the Village line and Phase II to extend the entire town. He advised that Senator Gillibrand was a co-sponsor of this bill. Mr. Walgus indicated the Town is working with Verizon and NYSEG to attempt to reach a more equitable price to hand internet cables on their existing poles.

John Walgus also spoke on behalf of GARC. He reported that the boundary signs and No-Smoking signs that were recently installed at Gateway Park by the Village were stolen, posts and all. Village Clerk Mohawk indicated she would get more signs from Roswell.

Mayor McKeever advised the Village office will be making some personnel changes. The position held by Becky Kuhs has not been filled. The current proposal is to consolidate two positions.

Motion 183-16. Motion by Trustee Markha, seconded by Trustee Zimmermann to accept the resignation of Mark Adamchick as the current Treasurer and appoint Traci Hopkins as full-time Treasurer, effective January 3, 2017. Motion carried 5-0.

The Christmas in Gowanda fireworks permit was discussed. Mayor McKeever indicated it is being funded by GARC. Kavinsky Cook is also a sponsor. It was previously

discussed that \$2,000 would be transferred from Community Policing into the events and festivities budget line.

Motion 184-16. Motion by Trustee Markham, seconded by Trustee Zimmermann to accept the fireworks display permit provided by Skylighters of New York, LLC. Motion carried 5-0.

Mayor McKeever advised that Officer-in-Charge Raiport requested that Treasurer Adamchick write a check for \$1500 to be available for the fireworks company on Saturday, December 3, 2016.

Motion 185-16. Motion by Trustee Sheibley, seconded by Trustee Koch to authorize Treasurer Adamchick to write a check for \$1500 payable to Skylighters of New York, LLC, to be available on Saturday, December 3, 2016. Motion carried 5-0.

Mayor McKeever also advised that the insurance certificate for the wagon and horses should be arriving. Trustee Sheibley also indicated the Village should approve the police and fire vehicles for rides for the residents.

Motion 186-16. Motion by Trustee Markham, seconded by Trustee Koch to approve the use of police and fire vehicles for residents' rides from 2:00 until 5:00 p.m. on Saturday, December 3, 2016. Motion carried 5-0.

Village Clerk Mohawk presented a License Agreement with Caleres for the purpose of stockpiling snow at the old Moench Tanning parking lot.

Motion 187-16. Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the license agreement with Caleres for the purpose of stockpiling snow at the old Moench Tanning parking lot. Motion carried 5-0.

Village Engineer Burr provided Change Order No. 2 for an amount of \$2,295 credit for the South Water Street parking lot project. He recommended approval of the credit which revises the final contract amount to \$88,414.50.

Motion 188-16. Motion by Trustee Markham, seconded by Trustee Zimmermann to accept Change Order No. 2 for an amount of \$2,295, revising the contract amount to \$88,414.50. Motion carried 5-0.

There was much discussion about the Savarino project. Phil Palen asked if there was anymore discussion about changing out the old light poles and replacing them with ones that match what is on the rest of the street. Village Attorney Chadsey will send a letter to Savarino Companies reminding them they previously agreed to do that. There was also discussion about how close the building is to the sidewalk on Walnut Street. Village Attorney Chadsey advised that it must be in compliance with the site plan that the Village Board previously approved. It may be necessary for Savarino to place some sort of

marker at the corner indicating the area may be unsafe. Mayor McKeever indicated that Building Inspector Brecker should still be involved with this project.

The next discussion concerned the property on Cemetery Hill Road. Village Attorney Chadsey advised she needs to hire a surveyor. She advised, however, that she can do a quit claim deed which would not require a survey. The Village Board seemed to be of the consensus that they do not want to spend any more money than is necessary to correct this situation. Village Attorney Chadsey stated she would offer a quit claim deed based on the information the Village has and if the purchaser of the property wants something else, he will need to spend his own money.

Motion 189-16. Motion by Trustee Sheibley, seconded by Trustee Koch to authorize Village Attorney Chadsey to offer a quit claim deed to settle the property issue. Motion carried 5-0.

Village Attorney Chadsey advised the Slovenian Club that they are not entitled to any further refund based on the Court Order.

The insurance company provided a draft equipment storage agreement for the Town of Collins storing machinery and equipment at the wastewater treatment plant. Village Attorney Chadsey will review and revise.

Discussion was held regarding the status of the proposed dialysis unit. Building Inspector Brecker and trainee Larry Green were not present to provide any update. Mayor McKeever asked that Village Clerk Mohawk have the developers get in touch with Village Attorney Chadsey so the project can continue to move forward. Village Attorney Chadsey will prepare a Lead Agency resolution for the next meeting.

Mayor McKeever advised that she has the notes from the discussion with the Supervisors' regarding the contract. She will provide them to Village Attorney Chadsey who will resubmit a draft for Village Board review.

Public Works Superintendent Opferbeck reported that letters must be sent to the residents who have not had their meters replaced yet. There are about 130 services that still need to be done. Issues that have been reported include refusal to allow the technicians to do the work, bad piping, vacant homes, residents living in Florida for the winter, etc. He requested that letters be sent to those people, advising them that the work must be scheduled the week of December 12th or water services may be shut off. The Village Board approved the draft letters submitted.

Public Works Superintendent Opferbeck advised the next water billing is December 31st. He requested permission to submit estimated bills for this quarter only while the transition to the new meters is being completed.

Motion 190-16. Motion by Trustee Markham, seconded by Trustee Koch to authorize Public Works Superintendent Opferbeck to submit estimated water bills for the December 31, 2016 billing cycle. Motion carried 5-0.

Public Works Superintendent Opferbeck requested permission to put the timber out for bid, returnable December 20, 2016.

Motion 191-16. Motion by Trustee Markham, seconded by Trustee Koch to authorize Public Works Superintendent Opferbeck to put the village timber cutting out for bid, returnable December 20, 2016. Motion carried 5-0.

Motion 192-16. Motion by Trustee Markham, seconded by Trustee Zimmermann to adjourn the special Village Board meeting at 7:05 p.m. Motion carried 5-0.

The next Village of Gowanda board meeting is December 13, 2016 at 6:00 p.m.

Respectfully submitted,

Kathleen V. Mohawk
Village Clerk