

**VILLAGE BOARD MEETING  
JULY 8, 2014**

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Heather McKeever at 7:15 p.m. at the Municipal Hall. The pledge of allegiance was recited.

Present: Mayor Heather McKeever  
Trustee Carol Sheibley  
Trustee Pete Sisti  
Trustee Barb Nephew  
Trustee Paul Zimmermann

Village Employees: Treasurer Cindy Schilling, Village Clerk Kathy Mohawk, Village Attorney Deborah Chadsey, Officer-in-Charge Steve Raiport, Highway Superintendent Gary Denea, Officer Sean Campas

Media Present: Samantha McDonnell, Observer  
Phil Palen, Gowanda Pennysaver

Public Present: Sharon Mathe, Healthy Community Alliance, Sonya McCall, Council on Addiction Recovery Services, John Walgus, Tom Povhe, Pam Howard, Carol Regan, Lou and Dorothy Selan, Andy Burr, Ed and Shirley Kota, Ron Clabeaux

Motion 88-14. Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the minutes of the June 17, 2014 Village Board meeting as revised and presented. Motion carried 5-0.

Motion 89-14. Motion by Trustee Sisti, seconded by Trustee Sheibley to approve Abstract #14 dated July 8, 2014 on all funds as follows:

General Fund	\$4,586.60
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Motion carried 5-0.

Motion 90-14. Motion by Trustee Nephew, seconded by Trustee Sisti to approve Abstract #2 dated July 8, 2014 on all funds as follows:

General Fund	\$35,510.48
Water Fund	8,355.64
Sewer Fund	12,784.64
Total	\$56,650.76

Motion carried 5-0.

Trustee Sheibley asked about the bills from Johnson Controls. The Village has a contract with them. Mayor McKeever indicated the contract is for preventive maintenance, not issues with the air conditioning not working.

Sharon Mathe, Healthy Community Alliance, and Sonya McCall, Council on Addiction Services were present to answer questions the Village Board members have on the location of a satellite office in the Healthy Community Alliance building. Ms. Mathe spoke that they are working on community programs for youth development. A room in the building has been renovated with assistance from the school and Chautauqua Opportunities for use as a community room. She indicated that the Council on Addiction Recovery Services wants to lease space for a satellite office to provide counseling for youth and families.

Sonya McCall, Council on Addiction Recovery Services, indicated they are a non-profit organization which provides counseling for children, adults and families for substance abuse and gambling addictions. It is an out-patient service only. She also indicated that it would serve both Cattaraugus County and Erie County residents who often face transportation challenges.

Sharon Mathe indicated that the grant application for the Council on Addiction Services needs a letter of support from the municipality indicating they are aware of the facility and the services being offered. Trustee Sisti asked if the residents at Academy Place will be made aware of this service since there is a stigma associated with drug and alcohol counseling. Ms. McCall stated the Council works with community health providers and the schools in all of their locations. Pam Howard asked if this would be strictly day time hours.

Ms. Mathe indicated that the school system has recognized substance abuse as a problem as well. Jen Alessi, School Resource Officer, has asked for their help with students and parents who need substance abuse counseling. Ms. McCall indicated they work with all family members, even those who have adult children in need of service. Trustee Sisti again stressed that the residents in the area should be notified that this service is coming. He asked if someone would be willing to return to a board meeting to speak with any residents who have questions. Ms. McCall indicated that they would like to open in 2 to 3 months.

Motion 91-14. Motion by Trustee Zimmermann, seconded by Trustee Sisti to send a support letter for the Council on Addiction Services based on the Council holding a public forum prior to moving into the space. Motion carried 5-0.

Carol Regan and Pam Howard were present on behalf of the residents in the community with concerns about the non-working fire hydrant. Ms. Howard indicated that if the Village is planning on the creek for backup during a fire that is not a good idea.

There was discussion during the work session about the demolition of the old jail on Jamestown Street. Village Attorney Chadsey stated that Building Inspector Brecker should issue a stop work order. Trustee Sisti indicated that if the property owners have the best interest of the Village in mind, a stop work order should not bother them.

Motion 92-14. Motion by Trustee Zimmermann, seconded by Trustee Sisti to have Village Attorney Chadsey tell Building Inspector Brecker to issue a stop work order because of SEQR requirements. Motion carried 5-0.

### **BUSINESS/BUILDING PERMITS**

The situation with garbage was discussed. Village Clerk Mohawk reported that Casella Waste has been dumping the Village trash cans along West Main Street and Jamestown Street and have discovered that people are dumping cat litter, hypodermic needles and personal garbage in them. Highway Superintendent Denea also advised that some of the trash cans are getting hard to open because they are broken. Village Clerk Mohawk indicated that Casella Waste will no longer dump these cans if the abuse continues. It was decided by the Village Board that certain troubled trash cans will be removed immediately and a notice will be published in the paper warning residents.

Motion 93-14. Motion by Trustee Sisti, seconded by Trustee Nephew to remove the worst offending trash cans immediately and put a notice in the paper warning residents that all of the cans will be removed if they continue to inappropriately dispose of trash. Motion carried 5-0.

Village Attorney Chadsey will meet with Building Inspector Brecker regarding 42 Jamestown Street to set up a checklist of the required forms so the Village Board will be ready to act on the SEQR at the next meeting.

### **PUBLIC WORKS**

Village Engineer Burr and Highway Superintendent Denea presented a list of proposed highway projects and estimated costs. There was much discussion about which projects could be done with CHIPS money and which ones would need to be put out for bid. Several proposals were presented. The Village Board agreed that Village Engineer Burr and Highway Superintendent Denea should work together to prioritize the streets that should get repaired, put together the specifications and put the work out for bid as soon as possible.

Motion 94-14. Motion by Trustee Nephew, seconded by Trustee Zimmermann to authorize Village Engineer Burr and Highway Superintendent Denea to work together to get the street repair specifications and bids out as soon as possible. Motion carried 5-0.

There was more discussion about using CHIPS money to chip/seal a list of streets to preserve them from further damage. Those streets include Allen Street, Seneca Street, Caroline Road, Bader Avenue, Union Street and Frederick Street. The estimated amount of this work is \$31,884.05. Highway Superintendent Denea also asked that a notice be put in the paper that this work will be going on so residents are aware that stones and dust will fly around.

Motion 95-14. Motion by Trustee Zimmermann, seconded by Trustee Nephew to allow Highway Superintendent Denea to chip/seal the above-mentioned streets using CHIPS money and to advertise same in the paper. Motion carried 5-0.

Highway Superintendent Denea asked about skin patching Hill Street from Jamestown to Broadway Road. Mr. Kota suggested that Mr. Dingman be asked to fix the railroad crossing on Hill Street.

The public works old business regards the purchase of a plow truck. Trustee Sisti indicated they received quotes from 3 or 4 companies. He wanted to get a steel body truck. Highway Superintendent Denea advised that the sanding unit on the old one is not in great shape and the plow is not useable. The bids that were received include this extra equipment. The lease financing would be over 7 years. The current truck is a 2000 and is a rust bucket. Trustee Sheibley asked how many miles were on it. Highway Superintendent Denea said 27,000. Trustee Zimmermann indicated that a maintenance schedule should be set up to keep this truck in better shape. Trustee Sisti advised that he was satisfied with the research into getting a new truck. The difference between steel and stainless steel was about \$4,000. Mayor McKeever advised that this amount was budgeted. Treasurer Schilling said the Village needs a capital replacement plan so necessary equipment can be purchased in stages, not all at once.

Motion 96-14. Motion by Trustee Zimmermann, seconded by Trustee Nephew to purchase a 2015 Freightliner 108SD Chassis with a 10 foot stainless steel dump body for a cost of \$160,485.50, to be financed through Municipal Asset Management at 3.12% for seven years with a yearly payment of \$25,877.90. Motion carried 5-0.

Trustee Sheibley reported that she met with Sewer Superintendent Carriero and Water Superintendent Dubaj regarding their roof repair needs. Sewer Superintendent Carriero is in the process of getting a second quote. Water Superintendent Dubaj asked if could get pricing from local contractors.

Trustee Sheibley also asked about the status of the Industrial Place building. She indicated the cost is at least \$1,000 a month for utilities. Mayor McKeever feels the Village should have an option for relocation of what is already in that building before it is offered for sale.

## **POLICE**

Village Attorney Chadsey presented a Consulting Services Agreement for the Village Board's review. Trustee Zimmermann asked if the Village was anticipating the need for a sub-consultant. Mayor McKeever indicated she feels comfortable that the sub-consultant would need to be approved by the Village Board. Trustee Sheibley stated she feels the Village Board would be able to deal with the police department without the need for a consultant. Village Attorney Chadsey will remove the additional \$1200 cost in the agreement for a sub-consultant. If the consultant needs an outside opinion, he will need

to get approval from the Village Board. Village Attorney Chadsey will re-word the agreement to say the cost will not exceed \$2,000.

Motion 97-14. Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the Consulting Services agreement with the changes discussed. Motion carried 4-1. Trustee Sheibley voted against.

Officer-in-Charge Raiport read the June 2014 monthly report:  
“Total calls for service – 245; domestics – 7; motor vehicle accidents – 7; arrests – 20; traffic summons issued – 5; total patrol mileage – 7,337; total patrol man hours – 995.”

Officer-in-Charge Raiport also advised that bike and foot patrols have started sporadically in July. He is working on the specifications for the new patrol car.

The Erie County STOP-DWI contract was presented for approval.

Motion 98-14. Motion by Trustee Zimmermann, seconded by Trustee Nephew to approve the Erie County STOP-DWI contract for 2014-2016 as presented. Motion carried 5-0.

Officer-in-Charge Raiport reported on the Community Block Parties. They will be held in different locations throughout the Village. The Village is supplying hotdogs and hamburgers and asking all participants to bring a dish to pass and table settings.

Trustee Zimmermann asked Officer-in-Charge Raiport if there have been many curfew issues. He indicated that there have not been. Curfew is 10:00 p.m. on weekdays and 11:00 p.m. on weekends.

Officer Campas stated that the house on Palmer Street that was condemned has been purchased and the person is doing a lot of work on it.

### **JOINT ACTIVITY**

Highway Superintendent Denea spoke about the recent vandalism at St. John's Park. Trustee Sheibley suggested having a security camera installed. It should at least cover the play structure and the shelter. Officer-in-Charge Raiport will get some quotes for a security system. It would run 24 hours with a DVR setup.

Motion 99-14. Motion by Trustee Nephew, seconded by Trustee Sisti to authorize Officer-in-Charge Raiport to get prices for a security system, not to exceed \$1500, with the funds to come out of the building budget line. Motion carried 5-0.

Trustee Zimmermann thanked Highway Superintendent Denea for inspecting all the equipment prior to recreation starting. Trustee Nephew advised there are certified playground inspectors and Village Attorney Chadsey indicated it would be a good idea to

have the structure inspected every time there is any kind of a repair done. Trustee Sheibley asked if the company who manufactured it would have an inspector.

Mayor McKeever reported on the last Music in the Park event to be held on August 7<sup>th</sup>. She indicated that Merritt Winery will sponsor a wine tasting and she lined up an acoustic concert which will cost the Village \$250.

Motion 100-14. Motion by Trustee Zimmermann, seconded by Trustee Nephew to sponsor the last Music in the Park event at Chang-Hu Park on August 7, 2014 at a cost of \$250. Motion carried 5-0.

Mayor McKeever presented a request from Gowanda Free Methodist Church to hold an outdoor church service and picnic in Chang-Hu Park on August 3<sup>rd</sup>. They are also requesting to use the park overnight.

Motion 101-14. Motion by Trustee Sheibley, seconded by Trustee Zimmermann to allow the Gowanda Free Methodist Church the use of Chang-Hu Park overnight on August 2<sup>nd</sup> through August 3<sup>rd</sup>, provided the appropriate insurance coverage is supplied. Motion carried 5-0.

Trustee Sheibley reported that she attended the Cattaraugus County Youth Awards presentation at Holiday Valley. Three young people from Gowanda, Jenna Grainer, Meghan Lulas, and Delaney VanWey and one young man from Pine Valley, Thomas Raiport, were honored. Mayor McKeever asked that Village Clerk Mohawk send the young people a note of congratulations.

Trustee Sheibley advised that Recreation Director Benton called on Thursday to advise that 2 of the lifeguards got full time employment. He requested approval to hire Keyshawn Alexander since he is also on the certified lifeguard list at the school.

Motion 102-14. Motion by Trustee Zimmermann, seconded by Trustee Nephew to hire Keyshawn Alexander as a lifeguard for the summer recreation program. Motion carried 5-0.

Trustee Sheibley indicated the program also has another certified lifeguard as a substitute. Trustee Sheibley advised that last Thursday was recreation registration and 151 young people have signed up.

Trustee Sheibley advised that a week from today is the Bicycle Safety Rodeo at 10:00 a.m. at the Aldrich Elementary School parking lot. 2 bicycles will be given away along with helmets.

**FIRE**

The Village received a letter from the Gowanda Ambulance Service requesting a nominee for their Board. Trustee Sheibley said she spoke with Mrs. Volk who indicated they do not need a representative from the Village at this point.

Trustee Zimmermann reported that the hose test was rescheduled for July 12<sup>th</sup>.

Trustee Sheibley reported that the American Legion wants some compost and asked if the Village could deliver it.

**LEGAL**

Village Attorney Chadsey advised that she has the old Time Warner contract and the comments from the Board members. She will prepare an agreement to be forwarded to Time Warner.

**ADMINISTRATION**

Village Clerk Mohawk presented the minutes of the June 25, 2014 UDAG meeting.

Motion 103-14. Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the \$26,000 loan to R. Lipinski as recommended by the UDAG committee. Motion carried 5-0.

Motion 104-14. Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the \$15,000 to D. Heckman as recommended by the UDAG committee. Motion carried 5-0.

Village Clerk Mohawk advised that she spoke with three companies regarding shredding the flooded documents that are still at the Public Works building. The lowest estimate is Subcon Industries in Olean for approximately \$1,060.00.

Motion 105-14. Motion by Trustee Zimmermann, seconded by Trustee Sheibley to authorize the shredding of the flooded documents per the lowest estimated cost of approximately \$1,060.00. Motion carried 5-0.

Village Clerk Mohawk advised that the Village board room would be used Friday afternoon at 3:00 for a public hearing on the General Project Plan for the Hollywood Theater through Empire State Development.

Village Clerk Mohawk reminded the Board of the Cattaraugus County Planning Board annual dinner meeting on July 23<sup>rd</sup> at the Ellicottville Brewing Company Beer Garden in Ellicottville.

**ENVIRONMENT**

Phil Palen has been weed trimming and getting the list of trees together that will need trimming/removal. He indicated that the stump removal will be done in a separate quote. He indicated that Village Clerk Mohawk will send a letter to the contractors soliciting quotes.

Motion 106-14. Motion by Trustee Sisti, seconded by Trustee Sheibley, to adjourn the Village Board meeting at 9:45 p.m. Motion carried 5-0.

The next Village of Gowanda board meeting is August 19, 2014 at 7:00 p.m.

Respectfully submitted,

Kathleen V. Mohawk  
Village Clerk