

**VILLAGE BOARD MEETING  
JANUARY 28, 2014**

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Heather McKeever at 7:00 p.m. at the Municipal Hall. The pledge of allegiance was recited.

Present: Mayor Heather McKeever  
Trustee Carol Sheibley  
Trustee Pete Sisti  
Trustee Dale DeCarlo  
Trustee Paul Zimmermann

Village Employees: Village Clerk Kathy Mohawk

Media Present: Phil Palen, Cable Channel 22  
Samantha McDonnell, Observer

Trustee DeCarlo asked for a moment of silence for Richard Klancer, father of ex-Mayor Richard Klancer, who passed away over the weekend.

Motion 248-13. Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the minutes of the January 14, 2014 Village Board meeting as presented. Motion carried 5-0.

Motion 249-13. Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the minutes of the January 20, 2014 Special Village Board meeting as presented. Motion carried 5-0.

**POLICE**

Motion 250-13. Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve Officer Sean Campas attendance at the Criminal Interdiction and Vehicle Concealment Training at Hilbert College on February 7, 2014 at no cost. Motion carried 5-0.

Mayor McKeever advised she was seeking approval for placing a cell phone in the police car for the use of whoever is on duty.

Motion 251-13. Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve adding a cell phone to the current contract for the Gowanda police car for use by the officers on duty. Motion carried 5-0.

Mayor McKeever advised that next Neighborhood Watch meeting will be held on February 19<sup>th</sup> at 7:00 at the Gowanda Fire Hall.

**JOINT ACTIVITY**

Trustee Sheibley advised that both the basketball and roller skating programs are well attended. She advised there have been 20-24 ice skaters the last few evenings. Trustee Sheibley reported that Recreation Director Benton indicated a man by the name of Thomas Maloney has been helping and volunteering with the ice skating program. Village Clerk Mohawk will send a letter of thanks. Trustee Sheibley clarified that if Gowanda Central School is closed, there will be no recreation activities.

Trustee Sheibley advised that the Learn to Ski program is going well. Parents of the children have been donating food each week for the young people.

Trustee Sheibley asked whether the Village Board would be interested in a presentation by Sara from Hazman regarding recycling. Mayor McKeever stated it would be good for an actual public presentation for the residents to hear as well.

Mayor McKeever indicated that Officer-in-Charge Alessi would be moving his office to the first floor by the end of March. She indicated that the Chamber of Commerce would like use of the upstairs for office space beginning April 1<sup>st</sup>, free of charge for the first year. It was agreed that Mayor McKeever would begin discussion with the Chamber of Commerce and Village Attorney Chadsey about this project.

**FIRE**

Trustee Zimmermann reported that he spoke with Fire Chief Hebner regarding the fire police and the oath of office requirements. Fire Chief Hebner will follow up.

**DISASTER COORDINATOR**

Mayor McKeever advised that Disaster Coordinator Nick Crassi is working on an updated Disaster Plan.

Village Clerk Mohawk presented a letter from Cattaraugus County Department of Public Works indicating that the Village needs to adopt a resolution accepting the Cattaraugus County Multi-Jurisdictional Hazard Mitigation Plan again because of FEMA requirements. Village Clerk Mohawk will prepare the resolution for adoption at the next Board meeting.

**PUBLIC WORKS**

Trustee Sisti will talk with the Highway Department to get more details about the new truck purchase/lease.

Mayor McKeever advised that the Village is requesting assistance from the New York State Department of Corrections for the outfall headwall replacement and repairs to the disinfection system at the Wastewater Treatment plant.

Motion 252-13. Motion by Trustee DeCarlo, seconded by Trustee Zimmermann to authorize Mayor McKeever to send a letter to New York State Corrections requesting assistance with funding the replacement of the outfall headwall and repairing the disinfection system at the Wastewater Treatment Plant. Motion carried 5-0.

Village Clerk Mohawk presented a letter from Benchmark Environmental regarding the headwall and chlorine study cost allocation and upgrades to the Wastewater Treatment Plant. The Board members will review the letter and Mayor McKeever asked that Sewer Superintendent Carriero attend the next work session to discuss this. Mayor McKeever suggested that the Board members all tour the sewer plant to see the operation. She indicated that chlorine will be outlawed in the future and new systems will need to be in place.

### **ADMINISTRATION**

Mayor McKeever advised that she is working on a proclamation for Don Campbell's 100<sup>th</sup> birthday on February 9, 2014.

Motion 253-13. Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the proclamation for Don Campbell's 100<sup>th</sup> birthday. Motion carried 5-0.

Village Clerk Mohawk requested authorization to appoint Dawn Spires as Sub-Registrar to handle Vital Records in the Clerk's office.

Motion 254-13. Motion by Trustee Sheibley, seconded by Trustee Zimmermann to appoint Dawn Spires as Sub-Registrar. Motion carried 5-0.

Village Clerk Mohawk presented the Event Application for the Hollywood Happening scheduled for May 30-June 1, 2014.

Village Clerk Mohawk reported that the November and December Treasurer's reports have been filed.

Mayor McKeever advised that a Special meeting will be held on Thursday, February 6<sup>th</sup>, 2014 at 6:00 p.m. for an Executive Session on pending legal/personnel matters.

Trustee Sheibley asked about the e-mail from NYCOM and whether the Village was going to respond about past consolidated services issues. The Village Board mentioned several instances of shared services including assessing, Cattaraugus County DPW, Gateway Park, dog control, etc. Trustee Sheibley will work with Village Clerk Mohawk to prepare a response which is due January 29<sup>th</sup>.

### **UDAG**

Village Clerk Mohawk advised that the loan to K&L Lanes has been paid in full.

Mayor McKeever read a letter from Trustee DeCarlo:

“After long and careful consideration, I find it necessary to resign my position as Trustee. This is to be effective at the close of tonight’s meeting.”

Mayor McKeever and the Trustees thanked Trustee DeCarlo for his many years of service to the Village, both as a Trustee and as a member of the Planning Board.

Motion 255-13. Motion by Trustee Sisti, seconded by Trustee Zimmermann to accept the resignation of Trustee DeCarlo with regret. Motion carried 5-0.

Mayor McKeever appointed Barbara Nephew to fill out the unexpired term of Trustee.

Motion 256-13. Motion by Trustee DeCarlo, seconded by Trustee Zimmermann to go into Executive Session at 7:40 p.m. to discuss legal/personnel issues. Motion carried 5-0.

Motion 257-13. Motion by Trustee DeCarlo, seconded by Trustee Sheibley to come out of Executive Session at 8:00 p.m. Motion carried 5-0.

Motion 258-13. Motion by Trustee DeCarlo, seconded by Trustee Zimmermann to adjourn the Village Board meeting at 8:00 p.m. Motion carried 5-0.

The next Village of Gowanda board meeting is February 11, 2014 at 7:00 p.m.

Respectfully submitted,

Kathleen V. Mohawk  
Village Clerk